

FACULTY SENATE MEETING MINUTES

October 13, 2023

Faculty Senate Chair: Rick Bullis	Faculty Senate Chair-elect: Jinger Doe	Past Chair Amy Cavanaugh
Executive Committee member, Academic Standards and Assessment Chair Jon Lau	Executive Committee member, Curriculum Review Chair Katie Kolbet	Executive Committee member, Professional Standards Chair Karen Wikander
Executive Committee member, Salary, Benefits and Budget Chair Bradley Summerhill	Administrative Faculty Committee Chair Ben Davis	Learning Commons Committee Chair Fred Lokken
Part-Time Faculty Committee Chair Edwin Lyngar	Recognition & Activities Committee Chair Tara Connolly	WebCollege Faculty Advisory Committee Chair Frank Amankonah
Senators At-Large: Amber Burroughs Tara Connolly Ben Davis Katie Paul	Senators for Allied Health: Julie McMahon Rori Wilkis	Senators for Computer Technology Steve Bale
Senators for Biology: Laura Briggs Jon Lau	Senators for English: Martha Johnson-Olin Joe Sanpietro	Senators for History, Political Science & Law: John Kemp Dustin Moore
Senators for Humanities: Gabriel Chavez Nancy Faires	Senators for Math: Frank Amankonah Lars Jensen	Senators for Physical Sciences: Dan Loranz Michael Leonard
Senators for Social Sciences: Marynia Giren-Navarro Joylin Namie	Senators for Technical Sciences: Jeremy Coggin Kelly Oswald	Senators for Visual and Performing Arts: Ron Marston Ted Owens
Senators for Part-Time Faculty: Cara Dopf Jessikah Kipf	Classified Council Representative Viola Pellissier	Student Government Representative Brayson Gomez

Absent: Ben Davis (Proxy: Katie Paul), Jinger Doe (Proxy: Amy Cavanaugh), Ron Marston (Proxy: Ted Owens)

Guests: Jeffrey Alexander, Ayo Akinola, Amber Anaya, Yuli Chavez-Camarena, Karin Hilgersom, Andy Hughes, Crista Jorgensen, Matt Leathen, Brianne Lee, Mike Peyeri, Joe Rice, Natalie Russell, Nicolle Scollard, Kim Studebaker, Cecilia Vigil

The meeting was called to order at 12:31 p.m.

Single Use Plastic Reduction – Cecilia Vigil

Dr. Cecilia Vigil presented on reduction of single-use plastics with the goal of transitioning TMCC to compostable and reusable alternatives in all areas of the campus. Recycling items are often contaminated and cannot be recycled. TMCC is doing well with separating recycling and reusing items such as printed paper for scratch paper and printing fewer documents. Areas we are lacking is refusing or rejecting single-use plastics when possible, such as plastic bottles in the vending machines. Please contact Rick Bullis with ideas and input.

Approval of the September 15, 2023 Minutes

Motion: To approve the Faculty Senate Minutes for September 15, 2023.

Movant: Senator Tara Connolly

Second: Senator Joe Sanpietro

Vote: Motion passed with 28 ayes.

Approval of October 13, 2023 Faculty Senate Agenda

Motion: To approve the October 13, 2023 Faculty Senate Agenda.

Movant: Senator Katie Paul

Second: Senator Jon Lau

Vote: Motion passed with 27 ayes.

Chair's Report – Rick Bullis

The Board of Regents have approved the return of disability insurance, effective January 1, 2024. You may cancel any supplementary disability insurance at that time. The Dean's Survey and the SBBC Salary Survey close today. Jessikah Kipf is the new Part-Time Faculty Senator. The new department chairs are Sam Byington (reelected) for Applied Technologies and Matt Leathen for Physical Sciences. Steve Bale has been confirmed by the Executive Board to represent Computer Science and Technology. The Board of Regents are holding a forum at UNR on October 25 with Regents Del Carlo and Downs. Professional Standards is developing a document for Mid-Year Tenure Review. Volunteers are needed for the Faculty Evaluations Committee. Nominations close October 20. The November Faculty Senate will be in person/hybrid. A Core Network Refresh will take place December 15-17, 2023. The Sub-level access in Canvas committee is being led by John Hughes. Mark Maynard and Rick Bullis are serving on the committee. Last revised dates on TMCC web pages will be discussed at Planning Council on Monday.

Chair-Elect Report – Jinger Doe

Amy Cavanaugh reported for Jinger. The ad hoc Committee for Faculty Senate Representation met on October 9. Joe San Pietro is the chair. Contact Jinger Doe if you are interested in joining.

Past Chair's Report: Amy Cavanaugh

Sabbatical Applications are due October 13, 2023.

Administrative Report: Karin Hilgersom, TMCC President

Dr. Hilgersom attended the American Community College Trustees Association (ACCT) conference. Retention and enrollment were discussed at the conference and will be discussed institution-wide. A focus will be on Spring-to Fall persistence. Dr. Hilgersom noted a county in the United States that provides tuition assistance for high school students attending community college and wondered whether Washoe County would be interested in a similar program for returning adult students. Regent Del Carlo is the incoming Vice President for the ACCT national Board of Directors.

Dr. Hilgersom requested to reach out to her office or Rick Bullis if you have ideas to help the citizens in the Middle East.

The Legacy Scholarship Event is at the Edison Campus later today.

Administrative Report: Jeffrey Alexander, Vice President of Academic Affairs

Vice President of Academic Affairs Dr. Jeffrey Alexander reported on his trip to Japan to meet potential, future international students. John Hughes is chairing the Retention Committee and has formed three subcommittees. There are over a dozen tenure – track searches that have been approved and in various stages of posting and searching. There are also a series of searches underway for welding, advanced manufacturing, and logistics from funding provided by the GOED WIN Fund. The funding also included a delivery van for on-site training, diesel equipment (excavators and a skid steer), and welding equipment. A Department of Labor Grant for apprentice training at Panasonic was also received.

Dr. Alexander attended Western Interstate Commission for Higher Education (WICHE) conference this month, he is the chair of the Western Alliance of Community College Academic Leaders group within WICHE, and is also advocating for Reno to be the host city for the 2025 WICHE Conference in Reno. Next month, Dr. Alexander will attend the Northwest Commission on Colleges and Universities (NWCCU) Conference.

Dr. Alexander received a request to brief the Senate on the system refresh. On December 15-18 the refresh will occur. On Dec. 19-20 the network will be tested. Winter session will be December 26 to January 18. The buildings will be open during normal working hours.

Equity Study Briefing, CBIZ – Joe Rice

Joe Rice presented methodology on the study. The slide presentation has been shared in the Senate meeting folder.

Administrative Faculty Committee Charge Change, First Read – Ben Davis

The Administrative Faculty Committee added a diversity statement and the additional duty for the committee chair to attend the Faculty Senate Executive Board and the Joint Executive Board. This is an informational item and a first read.

There was no discussion on this item.

Access to Delete, Add or Reset a Course – Frank Amankonah

The WebCollege Faculty Advisory Committee brought a motion to Faculty Senate to provide access to the instructor to reset their course to default content and settings and add and remove an instructor to their course.

The motion first and seconded by the committee committee passed with 23 ayes.

Consent Agenda

Motion: To approve the October 13 2023 Consent Agenda.

Movant: Senator Jeremy Coggin

Second: Senator Jon Lau

Vote: Motion passed with 26 ayes.

Standing Committee Reports

Academic Standards and Assessment Committee – Jon Lau

The Academic Calendar was presented as an informational item to show the Commencement dates have been updated through Spring 2027. The committee continues to work on GELOs and Rubrics and the PUR Dashboard has been updated. The committee next meets November 17, 2023.

Administrative Faculty Committee – Ben Davis

Tara Connolly provided Ben's report. The adhoc committee met to finalize the Administrative Faculty Evaluation forms. The changes will come to the Faculty Senate in November for action. The committee next meets October 20, 2023.

Curriculum Review Committee – Katie Kolbet

The committee met last Friday. The Foreign Language Requirements were approved on today's consent agenda along with many courses and programs. The deadline for consideration for programs and courses for the next CRC meeting is October 27. This is the deadline for new courses and non-substantive changes for programs for the 2024 Catalog. All changes for the 2024 Catalog are due November 10. The committee next meets November 17, 2023.

Learning Commons Committee – Fred Lokken

The Monster Panel is coming back to TMCC. Programming is scheduled in November looking at the history of divisiveness in America. The committee is reviewing the current roles and responsibilities of the Learning Commons including its name.

Part-Time Faculty Committee – Edwin Lyngar

Senator Cara Dopf provided Edwin's report. Brianne Lee will join Gwen Clancy on the Planning Council and Jessikah Kipf was elected as the new Part-Time Faculty Senator. The committee is working on a Level 2 status for PTF, a retirement upgrade, and a webpage to list all Part-Time Faculty. The committee next meets November 3, 2023.

Professional Standards Committee – Karen Wikander

The committee reviewed Annual Plan changes and will be reviewing elements at the October committee meeting. They will bring the changes to the November Faculty Senate Meeting. Counselor and Librarian tenure forms will likely come to the Senate in the Spring. The committee next meets October 20, 2023.

Recognition and Activities – Tara Connolly

People, Pets and Pumpkins will be Monday, October 30, 2023. The winners will be announced on October 31. Criteria has been updated on the Distinguished Faculty Service Award. The committee will continue its work on the rubric and interview questions. September's Professional of the Month will be awarded soon. The committee next meets November 7, 2023.

Salary, Benefits and Budget Committee – Bradley Summerhill

The Salary Survey closes today at 5 p.m. The committee will review the results and bring them to the Senate in December. The committee next meets October 20, 2023.

WebCollege Faculty Advisory Committee – Frank Amankonah

The WebCollege is analyzing results from the survey and an update will be brought to a future Senate meeting. The committee also discussed how to limit pop-up announcements in Canvas. The committee next meets November 3, 2023.

Student Government Association (SGA) – Brayson Gomez

Upcoming events are Get the Scoop with the Presidents on October 23, A blood drive on October 19, and Socktober for the month of October. A bin is located in the front of the SGA Office. The senators are planning their projects. The SGA body is now fully seated. SGA President Bryson Gomez and a student are working to get Narcan access to all NSHE institutions.

Classified Council – Jennie Allan

The council is planning the Summer Symposium and preparing to award the next Classified Employee of the Month.

Old Business

Proposed Bylaw Changes, Second Read: The Senate had a second read of the bylaw change to add the Administrative Faculty Committee Chair to the Executive Board. A concern was made regarding the Administrative Faculty chair being equitably compensated. The bylaw change will return to the Senate in November. A suggested wording for the Senate to consider in future: " The amount of compensation will be determined by the NFA contract and applied equitably to all recipients. The means of funding may need to be negotiated with each recipient's dean, director, or supervisor."

Senator Tara Connolly moved and Senator Jon Lau seconded. The motion did not carry.

New Business

Senator Lars Jensen requested the Senate review how Canvas access is granted and removed and the Senate having to go through a motion to undo whatever access was changed in Canvas. Senate Chair Bullis will explore this topic with Senator Jensen.

Meeting Adjourned: 2:43 p.m.