

FACULTY SENATE MEETING MINUTES

May 13, 2022

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| Faculty Senate Chair: Virginia Irintcheva | Faculty Senate Chair-Elect: Amy Cavanaugh | Past Chair YeVonne Allen |
| Executive Committee member, Academic Standards and Assessment Chair Jinger Doe | Executive Committee member, Curriculum Review Chair Katie Kolbet | Executive Committee member, Professional Standards Chair Marynia Giren-Navarro |
| Executive Committee member, Salary, Benefits and Budget Chair Matt Leathen | Administrative Faculty Committee Chair Ashlyn Herold | Learning Commons Committee Chair John Kemp |
| Part-Time Faculty Committee Chair Pat Miller | Recognition & Activities Committee Chair Rebecca Eckland | WebCollege Faculty Advisory Committee Chair James Kuzhippala |
| Senators At-Large: Yuli Chavez Camarena Jennifer Pierce Adine Stormoen Sidney Sullivan | Senator for Allied Health: Heidi Himler Julie McMahon | Senators for Technical Sciences: Jeremy Coggin Wyatt Ziebell |
| Senators for Biology: James Kuzhippala Sharif Rumjahn | Senators for Computer Technologies: Steve Bale | Senators for English: Lenaya Andersen Karen Wikander |
| Senators for History, Political Science & Law: John Kemp Michael Miller | Senators for Humanities: Rick Bullis Gabriel Chavez | Senators for Math: Hieu Do Rebecca McCleary |
| Senators for Physical Sciences: Sameer Bhattarai Olga Katkova | Senators for Social Sciences: Marynia Giren-Navarro Haley Orthel-Clark | Senators for Visual and Performing Arts: Candace Garlock Rossitza Todorova |
| Senators for Part-Time Faculty: Heather Haddox Amanda Williams | Classified Council Representative Sarah Gill | Student Government Representative Darian Richards |

Absent: Marynia Giren-Navarro (Proxy: Haley Orthel-Clark), Darian Richards

Guests: Jeffrey Alexander, Amber Anaya, Natalie Brown, Elena Bubnova, Sam Byington, Vanina Coudriet, Meeghan Gray, Archana Kumar, Estella Levario-Gutierrez, Karin Hilgersom, Kate Kirkpatrick, Ron Marston, Staci Miller, Kofi Poku, Micaela Rubalcava, Natalie Russell, Nicole Scollard, Tanner Sims, Kim Studebaker, Cecilia Vigil

The meeting was called to order at 12:30 p.m.

Chair's Report – Virginia Irintcheva

Board of Regents / NSHE Update: Virginia will be serving as chair until June 30, 2022. Virginia will send an email when the Interim Chancellor is chosen. The overarching themes for the NSHE budget requests are budget restoration and COLA/benefits. Possible furlough restoration was mentioned by the Governor, but it's unclear when the restoration might happen.

TMCC Updates: Virginia thanked the Executive Board and the Senate for their service and welcomed Chair-Elect Rick Bullis.

Chair-Elect's Report – Amy Cavanaugh

Amy thanked everyone for their service and welcomed the newly elected senators and committee chairs. The Sabbatical Subcommittee sent their recommendations to the Salary, Benefits and Budget Committee. The Pedagogy Book Club will be reading "Happy Teachers Change the World" over the Summer.

Past Chair's Report – YeVonne Allen

YeVonne delivered her last chair report. She shared her insights from serving on Faculty Senate: always presume positive intent, support the chair and exec board, and there is always a bylaw, policy or code on anything that is being discussed.

Stance Against Bullying Complaint Guidelines: YeVonne brought forward the Stance Against Bullying Complaint Guidelines to review. Please provide any input to YeVonne by May 20.

Administrative Report – Karin Hilgersom, TMCC President

Dr. Hilgersom opened her report thanking Faculty Senate for their collaboration and work. It was a productive year despite the pandemic. The budget process will continue with Acting Officer Crystal Abba and CFO Andrew Clinger from NSHE navigating the legislative agenda with an overarching emphasis on salaries, COLAs, and PEBP Benefits. The top four NSHE Budget priorities are budget restoration, budget formula adjustment for DRI, the creation of a Workforce Investment Fund to offset loss of capacity funding, and medical school funding. All of these items will be prioritized at the June 2022 Board of Regents (BOR) meeting. The appointment of Interim Chancellor should also occur at the June 2022 BOR Meeting.

Two recommendations from the Salary, Benefits and Budget Committee will come to the Senate today: A VPF Resolution and edits to the Sabbatical process. A VPF recommendation from the Salary, Benefits and Budget Committee differs from the taskforce recommendation to continue with the Interim Finance Director for another year. A final decision has not been made. Dr. Hilgersom consider both recommendations and make her decision in the Fall. When the taskforce made their recommendation, Senate Chair Virginia noted we had Elise Bunkowski in the interim director position. Elise will soon be leaving TMCC for another opportunity. Dr. Hilgersom will have to consider how to save money and operate effectively with the uncertainty of whether our budget will be fully restored. Assuming the Legislative session ends on schedule, TMCC will find out in June 2023 if budget restoration occurs.

Recommendations related to the sabbatical procedures will also come to the Senate today for approval. Dr. Hilgersom added minor wordsmithing edits and is supportive of the changes overall.

Administrative Report – Jeffrey Alexander, Vice President of Academic Affairs

Dr. Alexander reported 45 faculty have signed up for the OER Digital Resources project. NFA contract negotiations have been extended and will continue in the Fall. Dr. Alexander attended the Professional Standards Committee to provide an update on the professional development training for Deans and supervisors who perform evaluations. He also attended the Part-Time Faculty Committee today to discuss the OER project and the PTF Taskforce. A new part-time instructor onboarding will premier during Professional Development Days in August during the evening. A light dinner and compensation will be included. Dr. Alexander thanked everyone for their help in acquainting him in his first year at TMCC.

Testing Center Updates – Tanner Sims

Tanner Sims showed a step-by-step process for filling out the testing center proctor request form and a video guide will be created later in the Summer. Tanner also answered several questions from the senators and took a suggestion for later hours for evening students and having the ability to attach the DRC information for a student automatically.

F.R.E.E. Presentation – Micaela Rubalcava

Micaela gave an history and overview of the F.R.E.E. program and suggestions to integrate sustainability projects into the curriculum and inner-workings of TMCC. A workshop for sustainability projects will occur in-person on October 20 at 3:30 p.m. at TMCC in the V. James Eardley Student Services Center.

Annual performance Evaluation and Guide

Virginia introduced the annual plan and guide changes that were approved and provided a history and review of the changes and constituency groups consulted. She and Amy met with Web Services and Cal was fairly certain his team would be able to make the changes and automate the tally for pointed items.

Chair-Elect Amy Cavanaugh moved and Senator Rick Bullis seconded to approve the changes to the Annual Performance Evaluation and Guide including removing the tally box for Satisfactory 1-7. The motion passed with 23 ayes and 2 abstentions.

Approval of the April 8, 2022 Minutes

Motion: To approve the Faculty Senate Minutes for April 8, 2022.

Movant: Chair-Elect Amy Cavanaugh

Second: Senator Heidi Himler

Vote: Motion passed with 23 ayes and 1 abstention.

Consent Agenda

Motion: To approve the May 13, 2022 Consent Agenda.

Movant: Chair-Elect Amy Cavanaugh

Second: Senator Rick Bullis

Vote: Motion passed with 23 ayes.

Standing Committee Reports

- **Academic Standards and Assessment Committee – Jinger Doe**
The committee last met on April 22. The General Education Learning Outcomes and Diversity Rubric have been sent to the Curriculum Review Committee. The Program Unit Review Rubric was approved by the committee. A taskforce for Critical Thinking will convene in the Fall for General Education Outcomes. Please reach out to Jinger to join the taskforce. The ASA Committee next meets August 26, 2022 via Zoom. The meeting will be a joint meeting with the Curriculum Review Committee.
- **Administrative Faculty Committee – Ashlyn Herold**
The committee met earlier today and reviewed the Administrative Faculty Survey findings. The committee will be reviewing the evaluation forms and are considering creating a rubric for ratings. Trainings and other factors should be included in the forms such as committee participation in committees and other duties taken on. Changes will be brought to the Faculty Senate in the Fall.
- **Curriculum Review Committee – Katie Kolbet**
The committee approved the Quantitative Reasoning Rubric and had a first reads of the Diversity General Education Outcomes and Diversity. The second read and approval will occur in the Fall. The committee will next meet on August 26 and will have a joint meeting with the Academic Standards and Assessment Committee. There will be a professional development session in September for catalog changes.
- **Learning Commons Committee – John Kemp**
The committee has not met since the last Senate meeting. The Earth Day Event was successful and the committee members and the Sustainability Champions did a fantastic job.
- **Part-Time Faculty Committee – Pat Miller**
The committee met today. The Part-Time Faculty Committee Senators, Amanda and Gus have been elected to serve next year. The committee will gather items over the Summer to work on in the Fall such as a pathway from part-time faculty to full-time faculty, pay for attending meetings, and inclusion in the departments and TMCC.

- **Professional Standards – Marynia Giren-Navarro**

Amber provided Marynia's report. The committee met earlier today and had Dr. Alexander and Elena Bubnova attend. Dr. Alexander updated the committee on the Dean's retreat and training. The committee will also take suggestions from Dr. Alexander to expand the reply areas to incorporate the four elements to consider when evaluating. Elena joined the meeting to discuss the digital tenure binder and ways IT can support this project. The committee will conduct a needs assessment through the department chairs to identify the different items that are included in a tenure binder. This will be a Fall agenda item. The committee will also continue the discussion of Dean's and Chairs visiting faculty Canvas sites. The P/T Clinical and/or Lab Instructor Evaluation form will have the PT removed from the form so it can be used for all faculty. This item will also come to the Senate in the Fall.

- **Recognition and Activities – Rebecca Eckland**

Tara Connolly will be the new chair. Tommie Guy and Sandra Martinez did a wonderful job on the Distinguished Faculty Committee. The Career Champions nominations are open.

- **Salary, Benefits and Budget Committee – Matt Leathen**

A travel funding was approved today on the consent agenda. Matt reviewed the Sabbatical Policy changes and is bringing this forward for action today.

Senator Haley Orthel-Clark moved and Senator Rick Bullis seconded to approve the Sabbatical Policy changes and additions to the language. The motion passed with 24 ayes.

The motion to approve the amended document passed with 21 ayes.

Matt reviewed the background and read the Vice President of Finance Resolution.

The motion to approve the Vice President of Finance Resolution passed with 26 ayes.

Matt also updated the Senate the RFP for the Equity Study should be completed soon. The next meeting of the SBBC is scheduled for August 19, 2022.

- **WebCollege Faculty Advisory Committee – James Kuzhippala**

The committee met today. Canvas 1,2,3 training will be available Monday. Online training will be available in the future. The Online Mentorship Program test group went well. The committee will review expanding the program. Please contact James or Blisin if you are interested in mentoring. The committee continues to discuss Online Instruction guidelines. Blisin Hestiyas will be the committee chair next year.

- **Student Government Association (SGA) – Darian Richards**

No report was given

- **Classified Council – Sarah Gill**

The Classified Council have been able to award the Classified of the Month in person and the April employee has been selected. May nominations are open. Nominations have been made and voting will begin soon for the officers for next year's Classified Council.

Old Business

None

New Business

Plaque Presentations and gavel pass: Virginia passed the gavel to Amy Cavanaugh and Virginia displayed her golden gavel service plaque. Virginia also received a participation trophy and the gratitude of the Senate.

Adjourn

It was moved by Chair-Elect Amy Cavanaugh and seconded by Rick Bullis to adjourn the May 13, 2022 Faculty Senate Meeting. The motion passed.

Meeting Adjourned: 2:26 p.m.