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# MEETING MINUTES OCT. 6, 2023

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9-11 a.m. via Zoom

**Meeting called to order:** 9:01 a.m.

**In attendance:** Grecia Anaya-Arevalo, Dan Bouweraerts, Lisa Buehler, Gabriel Chavez, Donna Clifford, Jeremy Coggin, Tara Connolly, Melissa Deadmond, Katie Evans, Brandon Goehring, Jeff Hutchinson, Katie Kolbet (Chair), Shari Mathiesen, Molly Maynard, Stephanie Mead, Jeffrey Metcalf, Staci Miller, Geoff Peck, Jennifer Pierce, Roger Putnam, Shani Ramirez, Courtney Schachter, Jenny Taufa, Rossi Todorova

**Absent:** Tami Allred, Leslie Jia, Dustin Moore, Ryan Schoenfeld, Wyatt Ziebel

**Guests:** Amber Anaya

**CRC meeting called to order:** 9:00 a.m.

Approval of minutes from August 25, 2023

Motion: Dan Bouweraerts

Second: Lisa Buehler

Approval: Motion passed

**Consent items:**

Courses – Deletions, Proposals, & Revisions

Deactivations

- ENV 290: Internship in Environmental Studies
- GEOG 290: Internship in Geography
- GEOL 290: Internship in Geology
- GRC 209: Internship in Graphic Communications
- MPT 140: Quality Control
- MT 108M: Fluid Power (Pneumatics, Electropneumatics)
- MUS 290: Internship in Music
- THTR 290: Internship in Speech and Theatre
- PTR 120: Techniques of Teaching Weight Training
- PTR 250: Personal Training Practicum
- New
- AGSC 206: Fundamentals of Animal Nutrition

- AGSC 255: Meat Industry, Food Safety and Quality Systems
- DA 113: Dental Assisting I
- DA114: Dental Assisting II
- DT 103: Light Diesel Engines
- GRC 235: 3D Character Animation I
- GRC 245: 3D Character Animation II
- PEX 109: Fundamentals of Fitness and Health

#### Revisions

- CUL 106: Understanding Culinary Techniques
- CUL 108: Understanding Culinary Techniques II
- CUL 114: Buffet Catering
- CUL 125: Principles of Baking
- CUL 130: Garde Manger
- CUL 170: Retail Deli and Bakery
- CUL 200: Aromatics/Restaurant Experience
- CUL 225: Advanced Baking
- CUL 250: Saucier
- CUL 295: Work Experience in Culinary Arts
- DA 121: Dental Radiography II
- EDU 110 Success Strategies in Education and Human Development
- EDU 205: Early Foundations in Mathematics
- EDU 206: Classroom Learning Environments
- EDU 207: Exploration of Children's Literature
- EDU 208: Students with Diverse Abilities and Backgrounds
- EDU 210 Nevada School Law
- EDU 214: Preparing Teachers to use Technology
- EDU 215: A global Lens on Equity and Diversity in Young Adult Literature
- EDU 288: Foundations of Teaching Multilingual Learners

- ENGR 241: Statics
- IS 101: Introduction to Information Systems

#### Programs – Deletions, Proposals, and Revisions

##### Program Deactivations

- 147: AAS, Energy Technologies, Solar Energy
- 181: BAS, Cyber-Physical Manufacturing
- 211: AA, Psychology, BS Track
- 65: AAS, Manufacturing Technologies, Drafting
- 72: CoA, Drafting Technology
- 75: SC, CAD Technician

##### New Programs

- 260: AS, Psychology
- 263: SC, Light Duty Diesel Engines

##### Program Revisions

- 100: AA, Psychology
- 125: AA, Criminal Justice
- 126: AAS, Criminal Justice, Law Enforcement Emphasis
- 127: AAS, Culinary Arts
- 129: CoA, Culinary Arts
- 130: CoA, Baking and Pastry
- 155: AA, Graphic Arts & Media Technology, Graphic Design Emphasis
- 164: AA, Graphic Arts and Media Technology, Motion Graphics Emphasis
- 169: AAS, Graphic Communications, Motion Graphics Emphasis
- 212: Skills Certificate, IT Basics
- 213: Skills Certificate, IT Specialty – Front End Developer
- 214: Skills Certificate, IT Specialty – Back End Developer
- 215: Skills Certificate, IT Specialty Full Stack Developer
- 24: AAS, Computer Information Technology, Computer Programming

- 34: AAS, Architecture and Construction, Architecture and Residential Design
- 35: AAS, Architecture and Construction, Landscape Architecture
- 44: AS, Engineering
- 57: AAS, Graphic Communications, Graphic Design Emphasis

Motion: Stephanie Mead

Second: Lisa Buehler

Motion passed

**Non-consent items:**

Courses – Deletions, Proposals, & Revisions

Deactivations

- ELM 129M: Electric Motors and Drives

Motion: Dan Bouweraerts

Second: Tara Connolly

Motion passed

New

- APST 207: Practical Statistics

Motion: Jeremy Coggin

Second: Tara Connolly

Motion passed

An amendment was made to remove the word “orally”.

Motion: Jen Pierce

Second: Tara Connolly

Motion passed

Revisions

- EDU 201: Introduction to Elementary Education
- EDU 202: Introduction to Secondary Education
- EDU 203: Introduction to Special Education

Motion: Lisa Buehler

Second: Jennifer Pierce

IEP will be spelled out to Individual Educational Plan.

Programs – Deletions, Proposals, and Revisions

Program Revisions

- 244: AS, Agricultural Science

Motion: Tara Connolly

Second: Lisa Buehler

Motion passed

- 36: AAS, Architecture and Construction, Construction Management

Motion: Lisa Buehler

Second: Dan Bouweraerts

Motion passed

- 52: AA, Fine Arts, Theatre

Motion: Lisa Buehler

Second: Dan Bouweraerts

Motion passed

- 58: CoA, Graphic Communications

Motion: Dan Bouweraerts

Second: Lisa Buehler

Motion passed

### **Course and degree revisions with no CRC action required**

Katie reviewed the following revisions with the committee:

- Course cap and enrollment format (from open-entry/closed-exit to traditional in-person) approved for the following courses: ELM 110, ELM 127, ELM 134, MPT 110, MPT 111, MPT 112, MPT 114, MPT 120, MPT 130, MPT 135, MPT 160. All courses were reviewed by CRC in the last 4 years.
- PEX 207 was removed from the deactivation list prior to the Faculty Senate meeting per request of Amy Williams.

### **Changes to the options for the foreign language requirement**

Katie reviewed the changes to the options noting blue text is what is being added and the red text is being removed.

Motion: Lisa Buehler

Second: Tara Connolly

Motion passed

#### Options to Complete the Foreign Language Requirement:

- Complete a fourth-semester transferable college course in a foreign language.
- Complete a fourth-semester transferable college course in American Sign Language (AM).
- Demonstrate proficiency through a means determined by the Department of Humanities ~~placement examination or other means~~ including but not limited to minimum standardized test scores (CBAPE, SAT II, or IB), attaining a minimum aptitude on an accredited foreign language assessment test or providing transcript evidence of a high school or equivalent diploma in which English was not the language of instruction. Students interested in taking a placement examination should contact the **TMCC testing center** at 775-673-8241 for information.
- ~~Complete four years of high school foreign language.~~

Note: Four years of high school foreign language instruction does not automatically satisfy this requirement.

Students who have proficiency in a foreign language that is equivalent to that of students who have completed four semesters of college-level foreign language may be eligible to waive this requirement. Students will be required to provide appropriate documentation to the department to support this claim. Contact the Humanities department at 775-674-7945

or TMCC Academic Advising at 775-673-7062 for information. Please note that the waiver is only for Truckee Meadow Community College and may not be honored at any other college.

**Discussion: Potential Creation of a CIM/Catalog Advisory Committee as a subcommittee of CRC**

Jeffery would like to create a CIM/Catalog Advisory Committee with the goal of making sure the catalog is targeting current and future students. He would like 2 instructors on the committee who also advise students to make recommendations for the catalog. Please contact Jeffery by November 1 if you would like to join.

**Discussion: BAS general education requirements**

Melissa Deadmond discussed the potential barriers by the misalignment of general education between AAS and BS degrees. NSHE-level discussions will take place to correct the misalignment. Katie asked the committee for input.

A concern noted is students may get a certificate instead of a degree in some disciplines to avoid extra classes with traditional English and Math instead of career English and Math courses. The general education option is favorable if students know they want the BS track; however, if there were support with considerations to stack AAS on BAS tracks that would work for more students. Send comments to Melissa.

Katie announced the next deadline is Nevada Day so please submit prior.

**Meeting Adjourned:** 9:55 a.m.

**Next Meeting:** November 17, 2023.