

# MEETING MINUTES – AUGUST 18, 2022

**Date:** August 18, 2022

**Time:** 1 p.m.

**Join Zoom Meeting:** <https://tmcc-edu.zoom.us/j/95167139732?pwd=MWtoNW8wenczVC9adkkyQUgwa0JDdz09#>

**Meeting ID:** 951 6713 9732 **Passcode:** 976293

1. **Roll Call**

- Tina May, Sarah Gill, Katt Warner, Jenny Taufu, Janet Bicker, Helen Scott

2. **Approval of June 2022**

- Hallie Madole motions to approve

3. **Board Members Report**

• **President's Report – Tina May**

- I attended the cabinet meeting August 8, 2022. During the meeting remote work policy was discussed. The President wants everyone back to work on campus. Only individuals who have approved remote work approved by HR will be allowed.
- Professional Development and Kickoff was discussed and unless individual had ADA agreements that they cannot attend will be waived. The format of the Kickoff was discussed and participation by everyone was encouraged.
- Covid numbers were discussed and how spikes in numbers of cases would be addressed. Signage was discussed and a decision was made to have a sign created so that when numbers increase, we can encourage mask wearing.
- COVID task force remote work policy was discussed. The signs progress was discussed and COVID numbers and active bed use in hospitals were discussed. We have scheduled meetings for the fall semester so that if upticks occur, the taskforce can address issues quickly.

• **Vice President's Report – Sarah Gill**

- Welcome back! It is wonderful to see everyone today. Thanks to all who helped in planning in the symposium and to those who attended. It made our work worthwhile! We hope to have more events this fall so your help on committees would be greatly appreciated.
- Kickoff was also a great time. If you did not stop by the booths or attend the raffle, pub, and karaoke event you surely missed out! A huge thanks to Tommie Guy and the planning team for such a fun and successful kickoff!
- If you haven't been over to the Sierra building in some time, you will be pleased to know that this summer it received new walls and flooring.
- July's classified EOM was Alex from maintenance. Nominations are open for August EOM. We will continue to carry nominations for up to two additional months. This has proved to be helpful in some months (not many nominations were received.)
- A recurring cycle was established with the President's office so that it is easier to conduct the announcement/celebration in a timely manner. All EOM's will be announcement via email and the EOM webpage will be updated once the announcement has gone out. EOM names will be placed on the EOM wall each quarter. We used to have them placed more frequently, however, prices have gone up quite a bit, so quarterly seems more cost effective.
- As VP, I will continue to attend the Faculty Senate meeting each month. Eight meetings are planned for the 2022-2023 academic year with the next meeting scheduled for September 16, 12:30–2:30 p.m. Thank you and I look forward to another great year.

- **Secretary's Report – Helen Scott**
  - None
- **Treasurer's Report – Katt Warner**
  - \$1368.50 in Emergency Loans
  - \$1823.19 Employee Recognition
  - \$5287.92 Operating Budget
- **Hospitality Report – Jen Friend**
  - 2 anniversary cards
- **NSHE Representative Report – Janet Bicker**
  - Streamlining institutionalized beliefs
  - Rescinding
  - NSHE Classified EOY nominations due October 30
  - Mandated vaccines-if position not filled, terminated employee should reach out to see if they can be rehired.

4. **Future Meetings**

- In person/hybrid
- Using a classroom with new sound systems called sennheiser, David Misner will get us a list of those rooms

5. **Ideas for next year's symposium**

- Hike for sure
- Having an event at Edison (Welding/Change a tire)
- Mini classes
- Pub and Karaoke event

6. **Grant in aid update**

- 2 classes, no matter how many credits

7. **Book scholarship**

- <https://tmcc.academicworks.com>

8. **Upcoming events**

- Student success fair on Tuesday September 13, 2022
- Halloween working with Chef Craig and Chef Karen to have a combined event
- Turkey raffle-please help us with back end work if you can
- Silent auction

9. **Old Business**

10. **New Business**

- Accreditation Committee-Melissa Deadmond and Jeffrey Metcalf would like to attend the next meeting. Accreditation visit is in October. They will want to speak with faculty and staff, so please meet with them if asked.

11. **Announcements**

- If anyone has questions, comments, or concerns for any reason; or if you would like to serve, please reach out, [classifiedcouncil@tmcc.edu](mailto:classifiedcouncil@tmcc.edu)

**Next Meeting:** September 15, 2022

**Meeting Adjourned:** 1:40 p.m.

- H** Helen (Me)
- JB** Janet Bicker
- DM** David Misner
- HE** Hallie E Madole
- JD** Jackie Draper
- JT** Jenny Taufa
- J** Jfriend
- J** jmetcalf
- KA** Katt A Warner
- L** Lana L Reeves
- M** MAmunson
- M** MathPhysSci@tmcc.edu
- RB** Rachel Blackburn
- S** samie
- SG** Sarah Gill
- S** smetcalf
- T** tmay
- V** VCamilo
- VP** Viola Pellissier