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# MEETING MINUTES – AUGUST 20, 2020

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**Call to Order:** 1 pm

**Location:** BlueJeans

**Attendees:** Amber Anaya, Carol Gribbin, Julia Bledsoe, Rachel Blackburn, Sarah Gill, Jennie Allan, Sarah Jacobsen, Tina May, Dawn Ingraham, Chamaea Edwards, Janet Bicker, Katt Warner, Samie Perez, Dave Misner, Teresa Brooks, and one anonymous guest

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## APPROVE MINUTES

Amber Anaya motioned to approve July minutes, Rachel Seconded the motion. Minutes were approved unanimously.

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### 1. Board Members Report

- **President's Report – Julia Bledsoe**

- Grant-in-Aid was added to Distinguished Retired Classified. The proposal needed some rewording. This has been completed and resubmitted to the President for approval.
- The stipend for Classified Council was announced approved for this year for the Classified Council and \$1600.00 has been encumbered. A disbursement model will be submitted to include a 5 way disbursement for the 5 TMCC Board Members and another with a 6 way disbursement to include the NSHE Representative if NSHE does not award their Board a stipend. This will be voted on once we know if the NSHE Representative is awarded a stipend from NSHE or not.
- Attended AFSCME NSHE Staff Statewide Meeting, they have restructured how they approach outreach, units, NSHE Classified and several other key areas of approach.
  - There have been questions from people who have been contacted by AFSCME. How do they get my number? How can they come knock on my door? Julia said that there is a form that you can fill out through HR that will opt you out of having your contact information shared.
  - COVID Crisis Management Taskforce are working very hard. They have done a great job at making sure that the campus and employees are safe. Please reach out to your supervisors for your reopening plans. Julia named a few persons that have been instrumental: Ben Davis, Lisa Farmer, YeVonne Allen, and Elena Bubnova.
  - The budget seems to be on fairly stable ground. It is important to stay proactive and there are still many unknown. Julia is trying to stay involved.
  - Classified Council has really taken some heavy hits throughout this time and Regent Hayes and Regent Lisa Levine who took over after Sam Lieberman's death have really stood up for Classified Council.
  - Some changes regarding Title 9 were discussed where federal funding may have been affected. Title 9 oversees discrimination, sexual harassment and all things encompassed around that. There have been some roll backs to some of the protections that students have.
  - A question was raised about ARJ 5, which is: **Nevada Question 1, the Remove Constitutional Status of Board of Regents Amendment**, is on the ballot in Nevada as a legislatively referred constitutional

amendment on November 03, 2020. Julia will look into this and get back to us with more information before November's vote.

- **Vice President's Report – Chynna Sandgren (Rachel Blackburn – Proxy)**
  - i. Call for Employee of the Month nominations, the forms for nominations were shared and a list of classified employees will be shared for persons to review so they know who the Classified Employees are to be able to nominate them.
  
- **Secretary's Report – Katt Warner**
  - i. No Report
  
- **Treasurer's Report – Sarah Gill**
  - i. Operating: \$6156.79
  - ii. Emergency Loan: \$1618.50
  - iii. Employee Recognition: \$1615.89
    - o We will spend \$425.00 for relocating the strobe light to get the EOM wall put up. This should happen hopefully within the next month.
  
- **Hospitality Report – Rachel Blackburn**
  - i. No Report
  
- **NSHE Representative Report – Tina May**
  - i. No Report
  - ii. Julia gave a brief description of what Tina's position is as this is a new position. Tina's duties are: The TMCC Classified Council NSHE representative will attend monthly meetings held by the NSHE Classified Council, give a report at TMCC's monthly open meetings, attend monthly meetings with the executive board and assist other board members as necessary.

## **2. Swearing in of Board Members, Julia Bledsoe and Tina May**

- i. Katt Warner read the oath to swear in and both Julia and Tina agreed.

## **3. Classified Council Stipend**

- i. The stipend has been awarded for the Classified Council in the amount of \$1,600.00. Julia discussed the model shared on the screen. There were several examples based on a \$1,500.00 stipend which is what was the original amount asked for. The numbers would change based on the actual \$1,600.00 awarded by President Hilgersom. We may share the stipend with the NSHE Representative if NSHE does not award their Council members a stipend. The stipend would be awarded at the end of term of service. Regarding distribution, Hospitality officer's duties to be increased. This will need to be changed in the Bylaws. There will be two distribution scenarios based on the \$1,600.00 awarded. One will be with 5 board members and the second will include the NSHE board member with a distribution between 6.

## **4. Distinguished Classified Grant-in-Aid**

- i. Changes in wording the proposal were discussed. Length of service is changed to 8 years fulltime at TMCC or 15 years combined with NSHE institutions and TMCC.

- ii. 2 fall classes and 1 summer class for free.
- iii. Increasing the qualification requirements.
- iv. Julia gave several examples and called for a motion to approve the changes for resubmission to the President. Rachel Blackburn made a motion and Dawn Ingram seconded. All in favor with no opposed.

#### **5. Qualified Registration Fee Reduction Program**

- i. This program will continue.

#### **6. Employee of the Month/Employee of the Year update**

- i. Will update next open meeting.

#### **7. Classified Birthday's acknowledge interest "opt in" (possible survey)**

- v. Rachel discussed if employees might be interested in participating in an "opt in" to receive Birthday emails. Looking for input.
- vi. Julia Spoke about it and this has happened in the past. Not everyone wants you to know your birthday. That's where the "opt in" would transpire.
- vii. Rachel will put together a survey and some suggestions were made.

#### **8. Asking for encouragement for Classified employees to participate in Classified Council activities and meetings**

- To encourage leadership and supervisors to support Classified Council employees to participate in Classified Council activities and meetings.
  - i. Julia spoke saying this will be brought up during Classified Councils Leadership meeting with the President. This is a concern. There are several other reasons that you can have admin leave and this should be one of them. These council meetings and events are for the greater good of the college due to the support that Classified Council provides. We will provide the reference in the Handbook that employees should be able to attend and support Classified Council meetings and events. It is unfair and unjust for Classified Employees to be discriminated from attending.

#### **9. New Business**

- ii. The question was raised asking if the Vista Building will have the lights turned on during the fall semester. It is presently dark in there when people are accessing it and this is a concern. Julia said she will check in with the COVID Crisis Management Team if the building is open for classes.
- iii. There will be no in-person math classes during Stage 2.

**Meeting adjourned 2:13pm**