



Truckee Meadows Community College

Student Government Association

2010-2011 STUDENT ORGANIZATION RECOGNITION PACKET

Recognition Type: New Renewal

Please review the Student Government Association (SGA) Constitution, Bylaws and Student Organization Handbook before submitting this form. You can find these documents at <http://sga.tmcc.edu>. Following review of all documents, please drop this form off at the Associate Dean of Student Services office, 7000 Dandini Blvd. RDMT 122, Reno, Nevada 89512-3999. Once your application has been reviewed by the appropriate committees, a SGA representative will contact you. The application will then be voted on in front of the General Assembly for final approval. If you would like to contact the Student Government Association, you can do so by e-mail at <http://sga.tmcc.edu>.

Date: ____/____/____

Formal Name of Organization: _____

Organization Leaders: Please write legibly and use full name (first, middle and last name)

President:

Name: _____

Email: _____

Telephone: _____

Vice President:

Name: _____

Email: _____

Telephone: _____

Secretary:

Name: _____

Email: _____

Telephone: _____

Treasurer:

Name: _____

Email: _____

Telephone: _____

Primary Advisor: (required)

Name: _____

Email: _____

Telephone: _____

Secondary Advisor: (required)

Name: _____

Email: _____

Telephone: _____

Agreement

I have read and understood the SGA Constitution/Bylaws and the SGA Student Organization Handbook in its entirety; moreover, I have given special attention to the section underlying an organization's formal purpose and its structure.

President Signature: _____ Date: ____/____/____

Secretary Signature: _____ Date: ____/____/____

Advisor Signature: _____ Date: ____/____/____



TMCC STUDENT CLUB/ORGANIZATION ADVISOR'S AGREEMENT

Thank you for taking the time to contribute to the co-curricular lives of the students at Truckee Meadows Community College by agreeing to serve as an advisor to a student organization on campus. We hope that your experience will be enjoyable and worthwhile. The Student Government Association encourages you to sign this Advisor's Agreement, which states the expectations that the Student Government Association and your particular student organization has of you as their advisor. By establishing basic expectations at the beginning of this advising relationship, a positive working rapport can easily be built between the club and its advisor. The Student Government Association wishes you a successful year and one that is fulfilling and rewarding.

I, _____, as Advisor to the _____
of Truckee Meadows Community College agree to:

1. Meet regularly with the student organization's executive board to discuss goals, needs and events.
2. Act as fiscal advisor if the organization receives Student Government Association funding or raises money through fundraisers. The advisor must ensure that the organization spends its funds within established SGA, institutional and system-wide guidelines and are utilized for the projects listed within the organizational budget.
3. Ensure that the organization files recognition/registration paperwork annually and updates changes in organizational leadership and organization membership when necessary.
4. Attend meetings and activities in accordance with the policies and procedures of the organization.
5. Act as a resource, directing members to appropriate college offices for assistance.
6. Ensure that the organization's actions conform to the College's policies and procedures.

Advisor's Signature

____/____/____
Date