



Admissions and Records

# Personal Information Change Form

Type of Correction:

- Address     
  Name     
  Social Security     
  Date of Birth     
  Reset Pin

Correct Social Security Number: \_\_\_\_\_ Incorrect Social Security Number: \_\_\_\_\_

Correct Birth Date: \_\_\_\_\_ Incorrect Birth Date: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Last First Mi Day Evening

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Last Name Used at TMCC: \_\_\_\_\_

Signature: \_\_\_\_\_

T Number: \_\_\_\_\_

You must provide legal documentations for any changes to be made or to update pin

- Driver's License or Picture ID (Required for PIN reset)
- Social Security Card (Required to change SSN number)
- Legal Documentation or Driver's License (for name change)
- Other \_\_\_\_\_

<b>For Official Use Only Processed By</b>
Initials _____
Date _____

Verified by _____
Date _____