

APPLICATION FOR CHANGE IN RESIDENCY STATUS

If a student is reclassified to resident student status, the reclassification shall become effective at the registration period immediately following the date the student receives notice of the reclassification decision.

Name: _____ **Date of Birth:** ____/____/____
Last First MI

SSN: ____-____-____ **T Number:** _____ **Semester applying for:** _____

Permanent Mailing Address:

Street City State Zip

Telephone: ____-____-____ ____-____-____
Day Evening

Current Physical Address:

Street City State Zip

Dates you have resided at your physical address: From: ____/____/____ To: ____/____/____

If at above address for less than twelve (12) months, list previous address:

Street City State Zip

Street City State Zip

Present and continuous physical residence in Nevada since: _____
Month/Day Year

Primary reason for physically residing in Nevada: _____

Were you out of the state (other than vacations) during the last 12 months? _____

If yes, give dates: _____

Reason for absence: _____

List employment record for the last two (2) years:

Employer City State Telephone Dates: From-To

Employer City State Telephone Dates: From-To

High School of Graduation: _____
Name State Date of Graduation

List other colleges/universities in Nevada you attended:

There is a rebuttable presumption that a nonresident attending an institution of the NSHE is in the state of Nevada for the primary or sole purpose of obtaining an education. Therefore, a nonresident who enrolls in an institution of the System shall continue to be classified as a nonresident student throughout the student's enrolment, unless and until the student demonstrates that his or her previous residence has been abandoned and that the student is a Nevada resident. The student's reliance on non-Nevada sources for financial support constitutes inference of residence in another state.

A student applying for reclassification to resident status must submit objective documentary evidence to support the student's claim to Nevada residence. Determinations of residence shall be made on a case-by-case basis and the evidence presented shall be given the weight and sufficiency it deserves, after taking all available evidence into consideration.

If you are not a U.S. citizen, do you have an Alien Registration (Permanent Resident) card or have been granted official asylum or refugee status? Yes _____ No _____

If Yes, provide a copy of the Alien Registration card, temporary resident alien card, or proof of official asylum or refugee status.

The following documentation is required for a financially independent person who has been a resident of Nevada for a period of at least 12 continuous months immediately prior to the first day of the semester in which the student is applying for change of residency status. These documents must show clear, convincing, and objective evidence of establishing ties to Nevada, and demonstrate financial independence by personally funding his/her own educational and living expenses.

Please check off and submit documentation from ALL 3 of the following categories:

1. Proof of bona fide residence status in Nevada, no fewer than four (4) of the following pieces of objective evidence must be submitted with this application.

- Proof of ownership of a home in Nevada
- Lease of living quarters in Nevada
- Mortgage or rent receipts and utility receipts for the home or leased quarters.
- Nevada driver's license or Nevada identification card issued twelve (12) months prior to the date of application.
- Nevada vehicle registration issued twelve (12) months prior to the date of application.
- Nevada voter registration issued twelve (12) months prior to the date of application.

2. Proof of financial independence, one (1) of the following documents must be submitted with the application.

- A true and correct copy of the student's federal income tax return for the most recent tax year showing a Nevada address.
- If no tax return has been filed because of minimal or no taxable income, documented information concerning the receipt of such nontaxable income must be submitted.
- If the student is under age 24, a copy of the parent's or legal guardian's tax return for the most recent tax year must be submitted that indicates the student was not claimed as a dependent.

3. Proof of intent to remain in Nevada, no fewer than three (3) of the following pieces of objective evidence must be submitted with the application.

- Employment in Nevada for twelve (12) months immediately prior to the date of the application for reclassification.
- A license to conduct a business in Nevada
- Admission to a licensed practicing profession in Nevada
- Registration or payment of taxes or fees on a home, vehicle, mobile home, travel trailer, boat or any other item of personal property owned or used by the person, for which state registration or payment of a state tax or fee is required, for the twelve (12) month period immediately prior to the date on the application.
- A Nevada address listed on a selective service registration
- Evidence of active savings and checking accounts in Nevada financial institutions for at least twelve (12) months immediately prior to the date of the application.
- Evidence of summer term enrollment at a NSHE institution
- Voting or registering to vote in Nevada
- Any other evidence that objectively documents intent to abandon residence in any other state and to establish a Nevada residence.

List other positive action taken to terminate legal residence in another state: (attach documentation as appropriate).

The following documentation is required for a **financially dependent** person who has been a resident of Nevada for a period of at least 12 continuous months **immediately prior** to the first day of the semester in which the student is applying for change of residency status. A financially dependent person whose family or legal guardian is a non-Nevada resident cannot apply for reclassification to resident student status. Students who are financially dependent are defined as being declared on another person's Federal income tax return.

Were you claimed as a dependent on your parent or guardian's federal income tax for the previous year?

Yes _____ No _____

If yes, please submit all of the following documentation:

- _____ Copy of parent/guardian/spouse federal income tax from an address in Nevada (must list student as a dependent)
- _____ Twelve months proof parent/guardian/spouse continuous residence in Nevada*
*Rental agreement(s), lease agreement(s), proof of purchase of a home
- _____ Legal proof of guardianship*
*copy of student birth certificate, documentation showing legal guardianship for proof of dependency, or marriage certificate

Because residence in a neighboring state other than Nevada is a continuing qualification for enrollment in the Good Neighbor, or WICH Western Undergraduate Exchange Programs at a NSHE institution, a student who was initially enrolled in a NSHE institution under one of these reduced-fee non-resident programs shall not normally be reclassified as a Nevada resident following matriculation. A non-resident student who subsequently disenrolls from the Good Neighbor, or WICHE Western Undergraduate Exchange Programs and pays full nonresident tuition for at least twelve (12) months may apply for reclassification to resident student status. An application for reclassification may also be submitted under the provisions of this section if the material facts of a student's residency or the parent's or legal guardian's residency have substantially changed following matriculation.

Declaration of Intent of Residency

I hereby declare that I have abandoned any domicile or residence in any state or commonwealth of the United States of America other than the State of Nevada and I further certify that I have established a bona fide domicile or residence in the State of Nevada with the intent of making Nevada my true, fixed and permanent home and place of habitation, having clearly abandoned my former domicile or residence and having no intent to make any other location outside the State of Nevada my home and habitation. I further certify that I have been domiciled or a resident in the State of Nevada for at least twelve (12) months immediately prior to the date of my application for reclassification to resident student status and that, therefore, I have been physically present and residing in Nevada for that entire period of time, excluding temporary, short-term absences for business or pleasure.

Dated this _____ day of _____, 20_____.

Signature

Type or print name

A person may appeal a decision of the designated office to the appellate board within thirty (30) days from the date of the decision of the office. If an appeal is not taken within that time, the decision of the designated office shall be final.

Please return signed and completed application with supporting documentation to:

Truckee Meadows Community College
Admissions and Records
7000 Dandini Blvd RDMT 319
Reno, NV 89512-3999
FAX: 775-673-7028

Official Use Only

Date Approved _____ By _____

Date Denied _____ By _____

Comments: