

STUDENT INFORMAL COMPLAINT

Student process of informal complaint resolution

Date: ____/____/____ Time: _____ Location: _____

Course Name & Number: _____

Theory: _____ Clinical: _____ Lab: _____

Facilities: _____ Student Development: _____ Other: _____

Theory Course: Check all that apply

Syllabi/Policies Exams Content Delivery Other: _____

Clinical Course: Check all that apply

Syllabi/Policies Assignments Agency Concerns

Faculty Problem:

Faculty Effectiveness Faculty is: Full Time Part Time

Brief Description of Complaint/Resolution Sought:

Problem Solving Measures/Recommendations for Resolution:

Date Resolved: ____/____/____ Signature: _____

Faculty: _____ Full Time Part Time

Student: _____ Traditional Fast Track

Submit the completed form(s) to the Student & Integrity Committee based on the following academic calendar: August 23 for Summer Semester, December 10 for Fall Semester and May 12 for Spring Semester.