

# CHECKLIST FOR PREREGISTRATION REQUIREMENTS

## For CNA and CLS Students

**NOTE: YOU WILL NOT BE ALLOWED TO ENROLL UNTIL ALL REQUIREMENTS LISTED BELOW ARE MET.**

### Background Checks, Immunizations and Drug Screening

1.  Pay for and Obtain a Background Check: Go to [www.PreCheck.com](http://www.PreCheck.com). Click on "StudentCheck" then "Order Background Check." Select school, Select program. Complete required fields, then click on "Continue" to enter payment information (Cost \$49.50).
2.  Bring receipt to RDMT 417.
3.  Pay for Drug Screen (Obtain a chain of custody form and then go to lab for drug screen). Go to [www.certifiedbackground.com](http://www.certifiedbackground.com). Click on "Order Now," "Students" and enter Package Code: TR36 (CNA) or TR23 (CLS) (Cost \$35.00).
4.  Upload Immunizations and other requirements listed below. Go to [www.certifiedbackground.com](http://www.certifiedbackground.com). Upload documents (Cost \$20).
  - Major Medical Insurance Coverage for the class term
  - CPR card—American Heart Association Health Care Provider or Red Cross Professional Rescuer (**CNA only**)
  - Tetanus, Diphtheria, Pertussis Immunity (TDaP) within **10 years**
  - Two negative TB tests within 1 year
  - Hepatitis B, (series of three, one must be completed)
  - Two MMR (Measles, Mumps and Rubella)
  - Varicella (Series of two immunizations or documented history from physician)
5.  Call 775-673-7115 and select option "3." Health Sciences staff will remove the block on registration within **24 hours** if documents are complete.
6.  Register for class/classes.

**Note: you will not be allowed to enroll until all requirements are met.**