MEETING MINUTES

October 15, 2014.

In attendance: Dean Jim New, Leigh Berdrow, Lance, Bowen, Mona Buchheart, Carole Chouinard, Tammy Freeman, Angie Hernandez, Janis McCreary proxy for Dr. Dana Ryan, Dr. Diane Nicolet, Victoria Prestella, Cyndy Robertson, and Patty Umana, Guests: Melissa Deadmond and Patty Avila-Porter. Absent: Andy Hughes

Meeting Called to Order – 8:30 a.m.

Introductions

1. Meeting Minutes from March 26, 2014 – Meeting minutes were unanimously approved

2. Dual Credit

Patty Avila-Porter, Program Director for Access Student Outreach and Recruitment gave the committee an overview of her department, services they provide, and to discuss dual credit.

- Dual Credit
  - Dual Credit is a college class taught by a college teacher taken by a junior/senior.
  - Course to course articulation is granted by the Nevada Department of Education to institution such as charter high school or college.
  - Courses may meet either high school graduation requirements or go toward elective high school credit and transfer to a higher education degree. Also agreements between college and specific high schools such as TMCC High School or Academy for Career Education Charter High School.
  - Students pay tuition, fees, and textbooks
  - TMCC Jump Start Dual Credit Program starts in spring of 2015 and will offer specific college courses at $50 per course
  - Students must complete TMCC application for admissions.
  - Signatures required on dual credit form by student, parent, VP of Curriculum or Designee.

- Early Admission
  - Under 18 and not seeking dual credit
  - Home Schooled students who have a release from compulsory attendance from school district.
  - Signatures required on form by student, parent, VP of Curriculum or Designee.

If you have any questions regarding Dual Credit or Jump Start programs please feel free to contact Patty Avila Porter at pporter@tmcc.edu or 775-673-7154.

3. Budget/Grant

A copy of the approved FY15 grant and current expense ledger was given to committee members. There is a possibility for the need to increase the travel budget to accommodate travel for required academic discipline meetings.

4. CTE Articulated Credit Policy Statement

Angie Hernandez provided the committee with a copy of the CTE Articulated Credit Policy Statement. The policy statement received final approval by the Board of Regents in June. Discussion included programs listed on page 1, #2 of the statement categorized by the State Department of Education. Angie Hernandez gave a PowerPoint presentation showing how the new policy will affect Tech Prep/CTE College Credit.

TMCC is an EEO/AA institution. See http://eoo.tmcc.edu for more information.
SNJCC will remain on course to course articulation agreements. The official new name will be Career and Technical Education College Credit known as CTE College Credit. Our office has met with TMCC’s PIO office for rebranding. We still have several brochures and folders with the Tech Prep name. We will utilize the materials we have during the transition period. The PIO office is working with us on the design of a new brochure.

5. **State Memorandum of Understanding**
   Angie Hernandez provided the committee with a copy of the Memorandum of Understanding between Truckee Meadows Community College and the Nevada Department of Education. This document allows us to move forward with articulation agreements. The final approval is pending.

6. **CTE Work Readiness Credentialing**
   Dr. Diane Nicolet facilitated discussion about CTE credentials. The discussion included the question with credentialing and certification being interchangeable; certifications have varying levels of importance in their industry, and the college will work with industry to customize the training right for them.

Meeting adjourned – 10:10 a.m.

Meeting Minutes – Cyndy Robertson