HVAC ADVISORY BOARD MEETING MINUTES

Wednesday, November 13, 2013.

The following persons were present: Brett Steinhardt, Donald Abbott, Wes Evans, Jeff Gaudern, Ken Meinzer, Ron Campbell, and Barb Evans.

- Wes Evans called the meeting to order at 12:07 p.m.
- Introductions of members and guests.
- Minutes read and approved.
- Enrollment has increased due to the day time accelerated program. Class capped at 16; 15 students enrolled. Night time program has 14 in Electrical Controls, Commercial Refrigeration has 12, Theory class has 9 – 100 percent on line class.
- Build Out – will be getting a new lab. Putting a lid on current lab and will have an upstairs and downstairs lab. Upstairs will be all heating and air. Downstairs will be all refrigeration. Will be working with Jeff on getting new cases and new equipment. Longer hours, shorter semester to accommodate build out. HVAC is first to get improvements.
- Accelerated program – has seen vast improvement. Only down fall is space and equipment for the students. Has answered what the community has been asking for – getting students in and out to work. Has to have ten to run accelerated program.
- Night time program needs help. Donald has been teaching for us – can only teach nine credits which can be only two classes. Will need other instructors to teach night time classes. Let Wes know if there are any people looking to teach. Experience is field work.
- Skill set certificate – Board of Regents has approved. This allows the State of Nevada to count completers – will help with graduation rates. Will be approved next month and will have a Skills Set Certificate. Can still get Associates Degree, but this allows students to take minimal classes and still get counted as a graduates. Not sure if they are able to walk – will need to check that. Brett asked if it will increase funding; no, but will keep the program going. Members think it’s a great idea.
- Aligning HVAC Excellence with TMCC HVAC/R program – Jon Hamel is new assistant. He’s been a great assistance with the program. Was awarded a grant to pay for his position. He has been helping getting the program aligned with HVAC Excellence. Grant was only funded until May of 2014. Will try to write another grant to retain him. Jon is good at teaching and likes to teach. Has experience in mechanical engineering and HVAC industry.
- Wes will be asking industry for scholarships or internships. Not a lot of money, just whatever the company can afford. Ron has had a couple of internships and they have been working out. Has had them build a couple of walk ins. Jeff suggested internship of ten or fifteen hours towards the end of their program to get out in the field. College does have internships that are for credits.
- Kenny asked about build out and to get a list of equipment that is needed. He’ll go to Bryant and see if he can get one package roof top unit, furnace, and condensing unit – top of the line, and will push to get a roof top unit to get ECM motors all around. Wes would like help with the layout and input on design. Hasn’t done a floor plan yet; has some ideas. Ron has some old equipment in his shop that he may be able to donate. Would love to get some new
ice machines. Jeff may be able to get an ice machine. Brett asked if we can get a preliminary lay out of the room. Refrigeration on first floor because of water, drain, and weight.

- Wes would like to do some ride-alongs with some of the industry to keep current with what’s going on out in the field. Give him a call if there’s enough notice. Ken offered to bring students up on a roof – will let Wes know when is a good time.

- Schedule next meeting – Wednesday, January 8, 2014. Agenda will be about the lay out of the lab. Will be held at Edison in lab 170.

- Adjourned: 1:10 p.m.

Minutes submitted by: Barb Evans