Tuesday, March 12, 2013.

The following persons were present: Cynthia Criss, Marc Marenghi, Jordan DeWeerd, Nancy Roe, Brian Ruf, and Barb Evans.

- Brian Ruf called the meeting to order at 6:45 p.m. at the Round Table Pizza in Reno Town Mall.
- Introductions of members and guests.
- Minutes read – Marc approved, Cynthia seconded – minutes approved.
- New Business
  - Autodesk update – Currently using NSHE Education Master Suite since 2010. Currently using Entertainment Creation Suite Ultimate. Has 60 different applications, 32 and 64 bit. AutoCAD launch date for 2014 is August. No drastic changes. There are changes to The Cloud and scanned environments.
  - Autodesk University – Brian went in November, 2012. Will be in Las Vegas December 3-5, 7:30 a.m. – 9 p.m. – made days longer. Would like to present this year. Received professional certification in AutoCAD 2013.
  - Scholarships – Went over letter from Endowment office where scholarship funds are held. Balance - $10,250 with no increase. Brian has monies withdrawn from his paycheck to go towards scholarship. Will go up by $250 each year. Spent $1,100 in 2012 out of interest. Can only use interest for scholarships. There has been no donation to principal since 1998. Will fund 2-3 students per year – can earn up to $600.
  - Autodesk Certification – Drafting certificate - can sit and pay for it through American Design and Drafting Association. Oldest certificate in US. Can sit for four exams. Brian has information that was handed out in packet. Brian covers every area in his class. Brian says it takes the whole degree to get really good at CADD. Brian would like committee members to look over packet – warrant trying to include that as part of Capstone class – make that their comprehensive exam. Cyn agrees that this would be good to have that level of competency. Send Brian emails as to if it’s something that would be worth pursuing. Brian can start pursuing funding for exam. Cyn asked how much it costs. Reduced student rate of member of ADDA $125, non-members $150. May be $400-500 per year to take exam. Nancy asked what the need would be for entry level jobs – are employers looking for it. Brian was asked to see if there was some kind of certification for his program. Students can sit for AutoDesk exam. Mark said it would help for his company – certifications would give ability for insurance. Could get errors and omissions insurance if they had that certification. Mark will look into it for insurance purposes. ADDA has Design and Drafting contest – would steer students towards. Broken into high school and post-secondary levels.
  - Articulation agreements – currently with WCSD comprehensive high schools – teaches drafting in district and AACT – Academy for Arts and Career Technology. Their agreement expires in April 2014. ACE Charter HS up for renewal right now. Carson HS expired – redoing right now. Elko County HS – expire in May 2014, and Lowery HS expires in May 2013. Lowry HS has two levels – Drafting and Design 1 and 2. They cover mechanical and architectural drafting. Looking into seeing if they get 6 credits for mechanical and 6 for architectural drafting. Great Basin College has closed entire drafting program. In process trying to articulate with across the state. Western NV doesn't have a complete program – only teaches two classes. TMCC and Southern NV are the only two schools in the state that have degrees and certifications.
  - Equipment replacement – was requested to foresee life expectancy of equipment. Most equipment is CPU’s and monitors – school replaces every four years. Only equipment is laser printer and 3D printer. Life expectancy of 3D printer – cost is the same as when he bought it four years ago. Life expectancy is forever – as long as you have maintenance done on the equipment, then should last forever.
  - Enrollment - currently have 9 CADD classes – intermediate thru capstone - total of 77 students. Two intro drafting classes – 34 students total. One drafting 110 class, Blue Print Reading, totally on line – 30 students. Shows static...
numbers. Haven’t grown since last year, but hasn’t dropped off since last year either. New enrollment is high – keeping them in school is failing. Hard to get students to finish degrees. Big push to keep students in school. Numbers should be going up.

- Degree updates – nothing has changed since last meeting. Now under Manufacturing Technology with Emphasis in Drafting. Proposal of Industrial Design Technology Degree – a lot of CADD and drafting classes. Would end up with same material. Came from EDAWN. It was asked of Brain to come up with a degree to fulfill requirement. Followed one out of New York – tried to make more flexible – HVAC, electrical, strengths and materials, engineering, metals, welding. In proposal stage – needs a little more work – 60 credits.

- Graduation numbers: 2011 – had one graduate with Associate of Applied Science. 2012 – graduate with AAS and two with certificates of achievement. There were three students in fall 2012 that did not apply for graduation. Should have three crossing stage this graduation. Spring has two students taking Capstone class – then should be able to walk – would give five graduates for the year.

- Went to school district advisory board. Six schools put in for funding for this year. All have to do with drafting and CADD classes – requesting $144,131 in funding. Biggest request is Galena HS – starting up STEM program. All high schools want 3D printers in their classrooms.

- Old business: Marc and Brian did a presentation to engineering fraternity at UNR – spoke with members of engineering fraternity. Drawing and what drawing is – UNR really doesn’t have a big drawing criteria in engineering degrees. Students asked a lot of good questions. What do they see in the future for engineers – engineering students are expected to do all of their drafting themselves.

- Mark motioned to adjournment meeting.

- Adjournment: 7:36 p.m.

Minutes submitted by: Barb Evans