

Proposed iNtegrate Project Governance Structure Narrative (2007-10-03)

As iNtegrate moves from vendor selection to implementation, a new project governance structure is needed. It is proposed that the new governance structure consist of six committees that replace all other iNtegrate committees:

The Executive Oversight Committee – A new committee is proposed to deal with major strategic issues of the iNtegrate project and to create policy recommendations for the chancellor and ultimately for the Board of Regents. This committee will meet as needed for issues such as project strategies for: funding, collaboration, staffing, etc. This committee consists of the campus presidents, the executive vice chancellor, the vice chancellors, the chief counsel of the NSHE and the iNtegrate project director. (*Executive Vice Chancellor Klaich – Chair*)

The Integrate Steering Committee – This reconstituted committee will provide oversight and deal with major operational aspects related to implementing the iNtegrate project, including issues brought to the committee by the iNtegrate project director. This committee will meet as often as needed to maintain sufficient oversight. The committee consists of the iNtegrate project director, the vice chancellor for academic and student affairs, two campus chief financial officers (CFOs), two campus chief information officers (CIOs), and two campus student service officers (CSOs). To maximize campus participation on this committee, the CFOs, CIOs and CSOs all have rotating terms. (*iNtegrate Project Director – Chair*). *TMCC Note: Recently a proposal has been made to include institutional academic affairs representatives.*

The iNtegrate Implementation Team – This new working group will handle the major and ongoing tactical issues that will arise with the iNtegrate implementation project. The committee, comprised of the iNtegrate project director and the project managers/liaisons from each campus, will meet regularly and frequently. When requested by the project director or when invited by other chairs, this group will also meet with the iNtegrate steering committee and other committees or groups to discuss larger issues and to be updated on project progress and issues. (*iNtegrate Project Director – Chair*) *TMCC Note: Recently a proposal has been made to the CedarCrestone project manager as a member.*

The Financial Review Team – As the project begins its implementation phase, substantial resources will need to be identified, allocated and spent, both at the system and campus levels. As financial planning and other finance related issues arise, this committee will meet and make recommendations to the iNtegrate steering committee and the implementation team to address these financial issues. These recommendations may also include policy changes that are needed to optimize NSHE's investment in this new system. The membership of this existing committee will be transitioned to include the senior business officers from each campus and the system. Other campus financial officers (controllers, budget officers, etc.) may attend when needed. (*Vice Chancellor for Finance and Facilities Planning Reed – Chair*)

The iNtegrate Student Affairs Workgroup – As the project begins the implementation phase, the vision of this team and many of its collaborative strategies will begin to materialize within the business rules and designs of the new student services module. As student services and functional backfill related issues arise, this committee will meet and make recommendations to the iNtegrate steering committee and the implementation team to address these issues. These recommendations may also include policy changes that are needed to optimize NSHE's investment in this new system. The membership of this existing committee will be transitioned to include the senior student affairs/services officers from each campus and the system. (*Vice Chancellor for Academic and Student Affairs Nichols – Chair*)

The Technical Review Team – This new committee will handle the major operational/tactical issues related to technology that will arise with the iNtegrate implementation project. This group will be focused on the technology related issues that arise because of the implementation effort and the creation of the new iNtegrate operations center within SCS. This team will integrate with other governance and planning efforts that are already underway to shape the future of SCS. The membership of this existing committee will be transitioned to include to include the top campus IT managers (CIOs, etc.). (*Vice Chancellor for Information Technology - Chair*)

Note:

In addition to chairing the iNtegrate steering committee and the implementation team, the iNtegrate project director is an ex-officio member of all other committees, teams and workgroup.