

Business Degree

Associate of Applied Science

The associate of applied science is a useful two-year degree that employers see as verification of your capabilities in the business area. You will undertake a broad spectrum of business related classes that will provide you with a strong foundation of business knowledge.

Degree Outcomes

Students completing the degree will:

- Demonstrate understanding of and competency in applied professional skills, including information technology literacy, information literacy, research, writing, and presentations.
- Demonstrate understanding of and competency in interpersonal/group skills, including interpersonal and, teamwork, international perspective, cultural awareness, and ethics and personal responsibility.
- Demonstrate understanding of and competency in analytical skills, including problem-solving and decision-making in a business environment.

General Education Requirements

Diversity (3 credits)

Refer to the 'Diversity' section of the general education description of this college catalog for a list of approved courses. Designated diversity courses can be used to fulfill other general education or major requirements.

Communications 3 credits

Recommended: BUS 107 or COM 113

English 3 credits

Recommended: BUS 108

Human Relations 3 credits

Required: MGT 212

Quantitative Reasoning 3 credits

Recommended: BUS 117 or MATH 120

Science 3 credits

Social Science/Humanities 3 credits

Recommended: ECON 103

U.S. and Nevada Constitutions 3 credits

Recommended: PSC 101

Total General Education Requirements 21 Credits

Core Requirements

ACC 135 Bookkeeping I (3)

- or -

ACC 201 Financial Accounting (3)

BUS 101 Introduction to Business.....3

BUS 106 Business English.....3

IS 101 Introduction to Information Systems.....3

ECON 102 Principles of Microeconomics3

MKT 210 Marketing Principles3

MGT 171 Supervision (3)

- or -

MGT 201 Principles of Management (3)

Total Core Requirements 21 Credits

Emphasis Requirements

Approved Business Electives..... 18

Choose from: accounting, business, computer and office technology, economics, information systems, management, marketing and real estate.

Total Emphasis Requirements 18 Credits

Total Degree Requirements 60 Credits

Suggested Course Sequence

First Year	Course #	Title	Credits
1st Semester			
Core	BUS 101	Introduction to Business	3
English	BUS 108	Business Letters and Reports	3
Quantitative Reasoning	BUS 117	Applied Business Math	3
Core	MGT 171	Supervision	3
U.S. and Nevada Constitutions	PSC 101	Introduction to American Politics	3
			Total 15
2nd Semester			
Core	BUS 106	Business English	3
Communications	BUS 107	Business Speech Communications	3
Core	ECON 102	Principles of Microeconomics	3
Core	IS 101	Introduction to Information Systems	3
Core	MKT 210	Marketing Principles	3
			Total 15
Second Year	Course #	Title	Credits
1st Semester			
Core	ACC 135	Bookkeeping I	3
Emphasis	Elective		3
Science	Elective		3
Social Science/ Humanities/ Diversity	Elective		3
Human Relations	MGT 212	Leadership & Human Relations	3
			Total 15
2nd Semester			
Emphasis	ACC 136	Bookkeeping II	3
Emphasis	ECON 103	Principles of Macroeconomics	3
Emphasis	Elective		3
Emphasis	Elective		3
Emphasis	ENT 280	Entrepreneurship and Business Plan Development	3
			Total 15
			Degree Total 60