

# Project Request Questionnaire (PRQ) Package

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## QUICK REFERENCE

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Package Contents:

- *Project Request Questionnaire*
- *Read Me File*

Project Request Questionnaire and Read Me Files Minimum System Requirements:

- *PRQ: Adobe Acrobat Reader or Professional 7.05+*
- *Read Me: Adobe Acrobat Reader or Professional 6+*
- *E-mail Client*
- *Live Internet Connection*

## About this Package

In order to provide or distribute the information technology services' (ITS) project request questionnaire and its corresponding read me file as seamlessly as possible to its user-base, both files have been integrated as a single PDF unit via Adobe's PDF Package solution.

The following sections outline how to access each file -- The PRQ and Read Me file - from both Acrobat Reader/Professional 7.05.x and 8.x versions, respectively.

### Accessing the Project Request Questionnaire (PRQ)

#### In Acrobat Reader/Professional 7.05.x:

(Double-) Click on the file located within the attachment's tab labeled: Project Request Questionnaire.pdf.

#### In Acrobat Reader/Professional 8.x:

(Double-) Click the file located within the far, left-navigation pane of this verbiage labeled: Project Request Questionnaire.pdf.

### Accessing the Accompanying (PRQ) Read Me File

#### In Acrobat Reader/Professional 7.05.x:

(Double-) Click on the file located within the attachment's tab labeled: Read Me.pdf.

#### In Acrobat Reader/Professional 8.x:

(Double-) Click the file located within the far, left-navigation pane of this verbiage labeled: Read Me.pdf.

**Faculty/Staff: to download Acrobat Reader 8, check 'Applications Explorer' folder for an Acrobat Reader 8 install file. If you do not see an install file listed, please contact the help desk, [helpdesk.tmcc.edu](http://helpdesk.tmcc.edu), for assistance.**

**Off-campus users: Visit Adobe's Web site, [www.adobe.com](http://www.adobe.com), for downloading the latest version of Acrobat Reader.**

[www.tmcc.edu/its](http://www.tmcc.edu/its)

