

MARCH MINUTES – 03/31/2020

In Attendance:

Jimmy Roque, Thomas Dobbert, Brandy Scarnati, Jenny Krupka, Bob Fletcher, Gabriela Brochu, Kyle Smith, Raymond Joakimson, John Wilson, Lee Anderson, Ricky Genz, Alyssa Fromelius, Chris Quantrell, Jennifer Hock, Jeremy Coggin, Jorge Rubio, Miguel Diaz, Paul Seybold, Shehara Snow, Steven Bale, Ygnacio Vazquez Guzman, Ed Corbett.

Item 1: Approval of February Minutes

- Approved

Item 2: ViewSonic Update

- Kyle smith and Jeremy Coggin have been using the Viewsonic board in their class. They use it in the lab and classroom setting. They love it so far. The board has proven to be very interactive when it comes to showing students engines and programs specific to the diesel program.
- The board has brought a new dynamic approach to the class.
- Jeremy and Kyle would love to show it off to any faculty who are interested in seeing the board in action. You can let them know and they would love to have you sit in on their class.

Item 3: Loaner Laptops

- Instructors are responsible for finding out which students need laptops to work remotely from home. The college is not able to provide every student with a laptop, hence the selective approach.
- So far IT has loaned around 54 laptops. IT has set times where they are on campus to check out laptops to students.
 - Student sign an agreement to return the laptop, otherwise their grades might be withheld
- There are resources given to students as well as how to get limited free Internet access.
- Laptops will be due at the end of the semester. They will be disinfected, stored for a week and reimaged
 - There is some concern about students having access to laptops over the summer sessions. Thomas Dobbert will look into a good course of action for when students should return their spring semester laptops of whether they should keep the same laptop for Spring and Summer. IT wants to reassure that students are actually taking Summer classes.
- All laptops are equipped the same specs. They all have webcams and microphones.
- Laptops were also loaned out to faculty and staff.

Item 4: Working from Home Experience

- VPN is required to access any TMCC resources (Shared Drive, Mitel, etc.). The VPN firewall will be updated after the semester. IT will communicate when this will happen
- You can use the softphone when using Mitel. IT recommends this because forwarding your calls to your cellphone takes up two Trunk Lines – one for the incoming call and one for the forwarding call
 - As long as you have the VPN connected to your laptop, you can sign in and use the softphone. It is like using the Mitel app on your desktop but just on your laptop.
- WebCollege wanted to let everyone know that students' cameras are turned off for conferences. This is coming from Blindsight networks, the company that operates Big Blue Button for conferences on Canvas.

Item 5: Lifecycle Replacement

- IT has been proactive and has purchased the equipment for life cycle replacement. They did this long before the pandemic had shut everything down
- iMacs for SIER 205 were ordered and purchased
- Webcams were ordered, both by WebCollege and IT. Webcams will not come in until May.

Item 6: Bluejeans and Zoom Licensing

- Bluejeans is the system being used by NSHE. Both platforms are based on the Internet. You have to have a good connection to utilize both of these. Unless you are the moderator of the session, you do not have all the tools that the moderator would have.
- There are three licenses of Zoom. Two of them are in IT. The great thing about a zoom license is that you can hold concurrent sessions and have up to 300 participants.
- Thomas has reached out to Zoom to see if there was an option to have an enterprise license for everyone at TMCC.
- Right now, IT is working with the VPAA to see if the zoom licenses should be held by the Admin Assistants so that they can create sessions for their faculty.

Dates for Spring 2020

04/28

10-11 in RDMT 255