

MEETING MINUTES FOR FEB. 10, 2023

In attendance:

- Fred Lokken, Alyssa Mort, Bill Garand, Chris Lee, Chris Quantrell, Conrad Wong, Dan Bouweraerts, Douglass Dawson, Izumi Shibasaki, Kyle Smith, Martin Santos, Tommie Guy, Ygnacio Vazquez-Guzman

Item 1: Sub-committee update

- Fred gave an update on the sub-committee's discussions.
- Emphasized that they are excited about having a more mobile classroom, with the desire of having tablets wirelessly connect to the instructor station of the classroom.
- There is also a growing interest in having TMCC adopt technologies such as Artificial Intelligence or Virtual Reality so TMCC can keep with contemporary technology trends.
- Many faculty members do not know how to ask for new technology or the funds to buy new technology. In particular, the part time faculty.
- The sub-committee is seeking out additional members.

Item 2: Technology survey

- IT gave an update on the survey, the desktop team has already handled many of the technical problems voiced in the survey comments.
- It was discussed that rather than having one uniform smart classroom design of having different configurations based on faculty or program needs, siting specifically the document cameras not being as widely used.
- Lighting, media connections to the projector, and specific technical issues were the common problems voiced in the survey.
- IT is planning on installing a notice in every classroom with a QR code to the new IT ticketing system. The hope is to address problems immediately rather than have problems persist without being reported.

Item 3: Vivi demonstration

- Committee member Martin Santos demonstrated a new screensharing and digital signage solution called Vivi.
- The Vivi is device agnostic by design, and worked particularly well with Apple iPads in the classroom.
- Because of the wireless connection, an instructor can become more mobile and not feel stuck at the instructor station.
- Committee members enjoyed the functionality and ease of use.