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# MEETING MINUTES - AUG. 21, 2023

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**In Attendance:** President Hilgersom, Melissa Olsen, Devin Reese, Jeffrey Alexander, Estella Levario Gutierrez, Melissa Deadmond, Yuli Chavez Camarena, Juana Reynoza-Gomez, Geoff Hawkins, YeVonne Allen, Kim Studebaker, Natalie Russell, Nicole Scollard, Ron Marston, Anne Flesher, Mike Peyerl, Steven Bale, Rick Bullis, Amy Williams, Kimberly Harrell, Mark Maynard, Barb Evans, Julie Ellsworth-Baker, Marcus Ollom, Staci Miller, Kate Kirkpatrick

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## President's Update – Karin Hilgersom

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At the end of August, the Board of Regents will seek to appoint Patty Charlton as Interim Chancellor. The main Board of Regents meeting will be held in September at TMCC's Fitness Center. During October's Special Board Meeting, TMCC will seek to have the master plan amended for the Redfield Health Science Center to include a fire tower and possibly paramedic, emergency management, and firefighting classrooms. Reno News and Review (RNR) will be publishing an article that may speak negatively regarding TMCC related to technological inventory, but we are confident in our process as an advisory audit has been successfully completed.

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## Artificial Intelligence (AI) Planning – Karin Hilgersom

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President Hilgersom emphasized that it's time to create a college-wide planning process around AI practices. The following divisions will have representatives on the AI subcommittee: Faculty Senate, Classified Staff, Instructional Technology, Learning Commons, Student Services and Diversity, Americans with Disabilities (ADA), and Human Resources. Pending nominations to this new committee include: Andy Hughes, Jeffrey Alexander, Steven Bale, Nicole Scollard, Hallie Madole, John Hughes, Rick Bullis, and Fred Lokken. If anyone is interested in joining the AI committee, please reach out to Melissa Olsen.

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## Remote Work Policy – Nicole Scollard

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The Remote Work policy is located on the website which reflects NSHE's guidelines (for Administrative Faculty only). The State of Nevada is in the process of finalizing the guidelines for Classified employees (Classified staff is governed by the State of Nevada). Until then, all TMCC employees will be following the NSHE policy.

At the main board meeting in September, NSHE will be seeking approval for long-term disability insurance.

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## Committee Updates

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### **Academic and Student Services Committee - Estella Levario Gutierrez and Jeffrey Alexander**

The committee has been pursuing an opportunity that would allow skill certificates - which are historically thirty credits and under - to be eligible for financial aid. The Vice Chancellor, Renee Davis, is supportive of pursuing a proposal with the Department of Education. The selected programs must be deemed as good earning potential, gainful employment, and the debt to earnings ratio must be low. Trends show that TMCC students prefer short-term degrees. If the proposal is accepted, TMCC would be the first in NSHE to gain this qualification.

### **Accreditation Committee – Melissa Deadmond**

Committee meetings will resume mid-September. In between accreditation cycles, when we do not have a major reporting obligation, we will be focusing on "living our standards". This will keep us focused on continuous improvement and data/evidence collection on an annual basis as we go about our college operations. The committee welcomes more faculty, especially in areas of student learning, shared governance, and academic freedom. The committee also needs representation in the areas of finance and physical/technological infrastructure.

### **Budget Committee – Mike Peyerl**

FY25 COLA gap will be the priority for the Budget Committee moving forward. They will be implementing the financial team review (FTR) process as part of the Budget Committee which will begin in September. Goal of the FTR is to meet with all of the primary budget leads. Meeting with the Deans will occur separately. The budget and actual amounts will be highlighted for the remainder of the fiscal year and provided periodically. The student fee tracker will track every student fee to record the allocation of the revenue.

### **Diversity Committee - Juana Reynoza-Gomez**

September 13, 2023, 11:00 am to 1:00 pm: Tu Bienvenida

Location: Student Center - Come and celebrate Hispanic Heritage Month and HSI Week! The committee is excited to welcome guest speaker Claudia Cruz (From UNR's Reynolds School of Journalism) who will be discussing "From the Bronx to Bad Bunny: How 50 Years of Hip Hop's Intersectional Cultural Revolution Brought Latinx Social Issues into the Mainstream". You'll also have the opportunity to watch Ballet Folklorico Flor De Castilla perform while indulging in delicious churros and refreshing aguas frescas.

### **Enrollment Management Committee - Yuli Chavez Camarena & Anne Flesher**

Applications from YouTube are up 40% from the previous year; however, applications have not come back to pre-pandemic levels as they are still down 11-14%. We've begun the process of outlining a strategic master plan which defines rules, objectives, goals, and outcomes. There have also been discussions related to effective guidance outbreaks which would be supporting students, tracking completion and persistence of new and returning students, and reviewing policies.

### **Facilities Committee – Marcus Ollom (On Ayodele Akinola's behalf)**

Facilities has begun finalizing the HSE nursing expansion. The Child Care heat pump replacement kicked off last week. NV Energy will not allow TMCC to have multiple Electric Vehicle charging sites. Dandini will be the only EV Charging station. Both Meadowood buildings will be receiving fire alarm upgrades.

### **Health and Wellness Committee – Geoff Hawkins**

On September 14<sup>th</sup>, a vaccination clinic will be held. October 11<sup>th</sup>, SGA will be collaborating with H&WC for a health and wellness fun walk and run. A Sexual Health and Wellness event will be held in October. The Soccer Tailgate will be held on September 23<sup>rd</sup> at 9 AM.

### **Student Government Association – Juana Reynoza-Gomez (On Brayson Gomez's behalf)**

SGA is hosting Welcome Week events throughout the week. SGA will be passing out drinks from Wow Wow Lemonade, including a TMCC-green lemonade and various breakfast snacks. On September 22<sup>nd</sup>, SGA will be hosting a Blood Drive and Resource Fair. Campus and community resources will be tabling during the event. Wednesday from 11 AM- 1 PM, students can participate in the Club Fair where they will receive drinks from Num Num Boba after completing their bingo card. They end the week with Totes & Floats where students can paint tote bags and create their own soda float in the SGA Office.

### **Classified Council – Hallie Madole**

Celebrating July Employee of the Month on August 24<sup>th</sup>. Celebrating August Employee of the Month on August 28<sup>th</sup>. Working on updating Classified bylaws and constitution.

### **Faculty Senate – Rick Bullis**

Will meet on September 15<sup>th</sup>. Attempting to add administrative faculty to the Joint Executive Board.