



MEETING MINUTES NOV. 3, 2023

11-12 p.m. via Zoom

Meeting called to order at: 11:00 a.m.

In attendance: Frank Amankonah (Chair), Sameer Bhattarai, Lisa Buehler, Jencie Davies, Paul Davis, Elyssia Fraga, Candace Garlock, Robin Griffin, Blisin Hestiyas, Dan Hooper, Beth Humphrey, Lars Jensen, Mingsung Jung, Sarah Krutz, James Kuzhippala, Julie Kauffman, Nathan Lower, Rebecca McCleary, Nancy O’Neal, Alex Orejel-Oliva, Ted Owens, Rebecca Porter, Craig Rodrigue, Phil Smilanick, Rachel Wooley,

Absent: Azu Alfaro, Tom Cardoza, John Hughes, Tim III, Jillian Kiefer, Brianne Lee, Amber Anaya

Guests: Heather Lupkey

Approval of Approval of October 13, 2023 Meeting Minutes

Paul Davis moved and Blisin Hestiyas seconded to approve the October 13, 2023 WebCollege Faculty Advisory Committee Minutes. The minutes were approved with the attendance corrections.

Several committee members noted the attendance was not correct. Frank sent Amber the attendance report from October’s meeting for corrections to be made. He also requested a revised copy of the October minutes.

Granting instructors ability to reset, delete, and add another instructor update

Frank reported he signed the motion and it is being circulated for signatures. He will update the committee once he knows more.

Frank also showed the committee the motion below for consideration and discussion. The committee is also looking for an update on Canvas access from the subcommittee.

Whereas: Previous policy recommendations approved by Leadership have affirmed that Deans and other administrative personnel shall not access online courses without proper notice to affected faculty.

Whereas: The NFA Contract currently in effect prohibits such access without an approved policy in place...

Whereas: Certain Department Chairs have inadvertently gained unapproved access to faculty online courses through administrative changes...

Whereas: The TMCC Planning Council has established an ad hoc committee to develop procedures within the software hierarchy of the WebCollege Canvas platform to implement the aforementioned policy.

Now, Therefore, the SBBC recommends that it be established that no further changes be implemented regarding this policy until such procedures have been established and properly approved, and that any unilateral changes implemented since the approved policy recommendation date, be rescinded.

Quickly assigning grades to ungraded assignments (possible action)

Dan Hooper proposed a motion to the committee for discussion and consideration. Dan described a situation where he could score ungraded assignments after the due date when using an external tool for assignments. The reasoning would be to give the students who did not do the assignment a zero. Sara Krutz advised the feature is still in beta testing and once turned on it would be available to everyone.

Rationale:

This Feature Option would allow instructors to quickly apply a mass score to all ungraded submissions in an Assignment in Canvas. "Feature Option" is Canvas terminology for something that is still in beta-testing; this feature has not been widely released and may have some bugs. This feature would be enabled at the account level by WebCollege, and would apply to everyone at TMCC. For a visualization of how the tool would work, please see the Apply Scores to Ungraded Canvas Guide.

Clarifications:

1. This allows faculty to assign scores to a group assignment
2. This would not change the way the gradebook looks in Canvas now
3. Instructors can still assign scores/zeros to individual assignments as it is now.
4. This release may have some bugs, but one can avoid it by not using it.

Motion: Dan Hooper moved and Robin Griffin seconded to enable to "apply score to ungraded" feature option in Canvas. The motion passed.

WebCollege update (Sarah & Elyssia)

Elyssia and Sarah are attending the Quality Matters Conference next week. Sarah did not have an update on the online course access. Elyssia reported the WebCollege be meeting to discuss the survey findings and will report back to the committee.

Old Business

None

New Business

None

Meeting adjourned: 11:26 a.m.

Next Meeting: December 1, 2023