



Truckee Meadows Community College

Faculty Senate Professional Standards Committee

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# MEETING MINUTES MAY 12, 2023

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10-11:30 a.m. via Zoom

**Meeting called to order:** 10:03 a.m.

**In attendance:** Lenaya Andersen, Kurt Ehlers, Marynia Giren-Navarro (Chair), Laurel Harrison, Andy Hughes, Casey Machen, Linda McGillicuddy, Jeff Olsen, Ron Marston, Kofi Poku, Cecilia Vigil, Karen Wikander, Itzel Woolpert

**Absent:** Tom Cardoza, Scott Huber, Ashley Osborne

**Guests:** Amber Anaya, Lars Jensen

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## Approve Minutes from April 14, 2023

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Andy Hughes moved and Ron Marston seconded to approve the April 14, 2023 Professional Standards Committee Meeting Minutes. The committee approved the minutes.

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## New Committee Chair

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Karen Wikander volunteered to chair the committee starting in AY 23-24. Thank you, Karen!

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## Meeting Schedule

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The committee agreed they like the timing of 10-11:30 a.m. on Fridays. It was discussed whether to leave the meeting day on "Senate Friday" or earlier so agenda items can head to Senate in a timely manner. The committee agreed to meet two weeks before Faculty Senate so any action items can be discussed by the Executive Board and placed on the Senate agenda. The committee also discussed recording the meetings and there was not a lot of interest.

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## VPAA – Faculty Evaluation Form/Student Evaluations

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Lars Jensen brought this topic to the committee for discussion in the Fall. Along with some suggestions for possible change. The committee would like to discuss this in the Fall. Questions the committee wondered were who created the form and can the committee rewrite the questions. The committee also discussed implicit bias and whether the students are qualified to evaluate an instructor.

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## Promotion Committee

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A promotion committee was suggested. It was recommended to create a policy first with the Salary, Benefits and Budget Committee.

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## Future Agenda Items

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The rubric is coming to the committee in the Fall for review and input. A committee member noted the rubric should be ready when the evaluation forms are available so faculty know what they are being scored for.

**Next Meeting:** Fall

**Meeting adjourned:** 10:49 a.m.