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# MEETING MINUTES NOV. 5, 2021

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9-11 a.m. via Zoom

**Meeting called to order:** 9:01 a.m.

**In attendance:** Eric Adjei, Frank Amankonah, Dan Bouweraerts, Lisa Buehler, Gabriel Chavez, Tara Connolly, Melissa Deadmond, Chanda Guy, Leslie Jia, Martha Johnson-Olin, Katie Kolbet (Chair), Megan Lahti, Sione Lavaka, Molly Maynard, Stephanie Mead, Jeffrey Metcalf, Staci Miller, Joylin Namie, Cynthia Olivo, Paula Reynolds, Courtney Schachter, Kyle Smith, Jenny Taufu, Randall Walden

**Absent:** Grecia Anaya-Arevalo (Proxy: Sione Lavaka), Natalie Brown (Proxy: Staci Miller), Jeremy Coggin, Ben Davis (Proxy: Tara Connolly), Rositza Todorova, Jennifer Pierce, Wyatt Ziebell

**Guests:** Amber Anaya, Donna Clifford, Ed Corbett, Kreg Mebust, Michelle Noreen

Approval of minutes from October 1, 2021

Motion: Lisa Buehler

Second: Kyle Smith

Approval: Motion passed with 1 abstention.

## Consent items:

Courses – Deletions, Proposals & Revisions

Deactivations

- AC 106M: Residential Gas Heating
- AC 107M: Electrical and Controls for HVAC
- AC 150M: Basic Refrigeration Servicing
- AC 200M: Commercial Refrigeration I

New

- VETN: 100 Introduction to Veterinary Assisting

Revisions

- EMHS 300: Principles, Practices, Philosophy & Doctrine of Emergency Management
- EMHS 302: Principles and Practices of Mitigation and Recovery in Emergency Management
- EMHS 304: Hazard Risk Management: Vulnerability and Risk
- EMHS 311: International and Domestic Terrorism
- EMHS 313: Homeland Security: Preparedness, Prevention, Deterrence & Emergency Management
- EMS 204: Principles of Anatomy and Physiology for Paramedicine
- EMS 205: Principles of Pathophysiology
- EMS 206: Prin. Pharmacology/Medication Admin./Venous Access
- EMS 207: Airway Management and Ventilation for Paramedics
- EMS 210: Principle of Cardiology for the Paramedic
- MATH 123: Statistical & Geometrical Concepts for Elementary School Teachers

Programs – Deletions, Proposals & Revisions

Program Change Request

- A.S., Mathematics

Motion: Tara Connolly

Second: Paula Reynolds

Passed unanimously

## **Non-consent items:**

Courses – Deletions, Proposals, & Revisions  
Deactivations

- AC 102M: Refrigeration Theory

Motion: Tara Connolly

Second: Molly Maynard

Passed unanimously

- AC 113M: Schematic Reading for HVAC/R

Motion: Martha Johnson-Olin

Second: Randy Walden

Passed unanimously

New

- BIOL 137: Introduction to Entomology

Motion: Megan Lahti

Second: Joylin Namie

Passed unanimously, as amended. A word changed from “use” to “demonstrate” was made in the software.

Revisions

- EIT 468: Advanced Control Systems

Motion: Dan Bouweraerts

Second: Randy Walden

Passed unanimously

- EMS 108: Emergency Medical Technician Training

Motion: Tara Connolly

Second: Randy Walden

Passed unanimously

- EMS 115: Advanced Emergency Medical Technician

Motion: Randy Walden

Second: Paula Reynolds

Passed unanimously

- EMS 209: Patient Assessment for Paramedics

Motion: Joylin Namie

Second: Tara Connolly

Passed unanimously

Programs – Deletions, Proposals, and Revisions

New Program Request

- Bachelor of Architecture

Motion: Dan Bouweraerts

Second: Paula Reynolds

Passed unanimously

- Skills Certificate, Sterile Processing Technician

Motion: Paula Reynolds

Second: Tara Connolly

Passed unanimously

- Skills Certificate, Veterinary Assistant Program

Motion: Frank Amankonah  
Passed unanimously

Second: Courtney Schachter

- AS, Data Science

Motion: Tara Connolly  
Passed unanimously

Second: Gabriel Chavez

Program Change Request

- Certificate of Achievement, Air Conditioning Technology, Climate Control
- Skills Certificate, Air Conditioning Technology, Climate Control

Motion: Randy Walden

Second: Dan Bouweraerts

Program Deactivation Request

- Skills Certificate, HVAC Installer

Motion: Paula Reynolds

Second: Lisa Buehler

### **Course and Degree Revisions with NO CRC ACTION REQUIRED**

None

#### **Continuing Discussion: Updating CIM to reflect assessment for Gen-Ed and possibly changing the selection requirements:**

What is being proposed is to change the guidelines in CIM to what is being assessed in eLumen. The committee discussion included how the committee can assess a course without overwhelming the course. Multiple items on the rubric can be used. Chair Katie noted one objective is required for assessment and asked the committee whether they want to continue with the current evaluation guidelines or what is being assessed in eLumen. Suggestions received were to submit the syllabus with the course and to update the rubrics before the committee decides. Chair Katie reminded everyone we are starting the discussion now to be proactive for when the rubrics do come to the CRC. The ASA taskforce is working on Quant Reasoning and Diversity now, and Information Literacy will begin in the Spring. Changes can be made to CIM one time per year and a decision will be needed in order to update over the Summer. GELO's are being done now; however, rubrics have not been created yet. Melissa will take the request for rubrics to the GELO Taskforce. Chair Katie will show a draft at the next meeting, if ready.

#### **Other announcements:**

The last day for changes to the catalog is December 3, 2021. The deadline for the next meeting submissions is November 12, 2021.

**Meeting Adjourned:** 10:24 a.m.