



MEETING MINUTES MAY 5, 2023

Meeting called to order: 9:02 a.m.

In attendance: Sam Byington, Cheryl Cardoza, Melissa Deadmond, Jinger Doe (Chair), Maggie Eirenschmalz, Katie Evans, Pamela Flynn, Dan Loranz, Olga Mesina, Jennifer Pierce, Jon Lau, Sharif Rumjahn, Rori Wilkis

Absent: Felix Danger, Jennifer Salisbury, Kristin Temme (Proxy: Jinger Doe), Stephanie Walden

Guests: Amber Anaya

The entire committee met for the first half of the meeting to discuss upcoming items for Fall. PUR Team 2 remained to review the Welding PUR.

New Business

ChatGPT and other AI: This topic will be discussed in the Fall. Dr. Hilgersom and the VPAA have been invited to the first couple of ASA meetings to share their findings from different meetings they have attended on the subject.

Online Proctoring and Respondus: The committee will be discussing the Academic Dishonesty Policy and recommending updates in the Fall.

Critical Thinking Rubric and Communications GELOs: Cheryl Cardoza will provide an update to the committee in the Fall.

Professional Development Days: Jinger will share the dates of the workshops as soon as she knows.

PUR Question Template: The template will be updated over the Summer. The committee discussed disseminating student demographic data using GPA averages. The discussion circled around how the data would be used, how to ensure the information is used properly, and whether there are other ways to get the same information. It was noted GPA's should be a factor but not the only measure. Concerns were raised for smaller classes where a student may be the only ethnicity and the potential for profiling students negatively. Melissa Deadmond noted that IR does not report data if the total number is less than X. The committee also discussed whether the data should be displayed in a dashboard with a major's overall GPA or in specific courses and whether successful completion is a specific GPA or a grade of "C" or better. It was suggested to let the departments decide how they would like to proceed.

Jon Lau moved and Cheryl Cardoza seconded to add the disaggregated GPA to the PUR Question Template. The motion passed.

Jinger asked the committee if catalog review was still needed on the template. Melissa suggested to rephrase questions about the catalog review to make it more specifically directed. It was also suggested to place the catalog request in a different area. Other suggestions received were to make the DRC relationship proactive instead of reactive, clarify what accessible and OER mean, and rephrase the question to include internally developed materials such as lab books and readings for students.

Jinger also reviewed the Fall PUR Schedule with the committee.

New Business

Melissa asked if there was any interest to have faculty from other institutions participate in the PUR reviews and if an advisory board exists already. The advisory board could have a presentation of the completed PUR.

Team one departed the meeting and Team 2 continued on to the approval of the minutes and Welding PUR.

Jon Lau moved and Maggie Eirenschmalz seconded to approve the April 28, 2023 Academic Standards and Assessment Committee Minutes. The motion passed.

Old Business

Next meeting: August 25, 2023 9-11 a.m.

Meeting adjourned: 11:34 a.m.