

MEETING MINUTES NOV. 12, 2021

11-12 p.m. via Zoom

Meeting called to order at: 11:00 a.m.

In attendance: Brian Addington, Elena Atanasiu, Tamara Anderson, Julie Armbrrecht, Carrie Breakell, Lisa Buehler, Vanina Coudriet, Kat Dow, Damien Ennis, Robin Griffin, Blisin Hestiyas, Dan Hooper, Beth Humphrey, Lars Jensen, James Kuzhippala (Chair), Ted Lambert, Rebecca McCleary, Nancy O'Neal, Rebecca Porter, Craig Rodrigue, Jimmy Roque, Phil Smilanick, Corina Weidinger, Roza Weller

Absent: Bridget Blaque, Katie Bomberger, Paul Davis, Heidi Himler, Thomas Kearns, Brandy Scarnati

Approval of October 8, 2021 Minutes

Lisa Buehler moved and Corina Weidinger seconded to approve the minutes from October 8, 2021. The committee approved the minutes as amended. Robin Griffin was present at the October 8, 2021 meeting.

WebCollege Updates

Jimmy Roque received employee of the month. Brandy is out of the office until the 19th. Danielle Harris is no longer with the WebCollege. Trainings for Canvas are coming soon. Jimmy and Kat are available to answer any questions. Jimmy was unsure when Danielle's position would be filled.

Faculty Standards for Online Instruction and Annual Plan

Chair James showed what was coming to Faculty Senate today. James received a lot of feedback regarding the changes both for and against them. James also opened discussion concerning revising/paring down the Faculty Standards for Online Instruction. This request came from Professional Standards. There was not a lot of discussion on this item. Please contact James if you have any input.

Online Faculty Standard 1.1

Chair James sent a survey to the committee for Online Faculty Standard 1.1. and received an excellent response. He compiled a document of responses. The committee had concern if this is just at this college and only for Canvas. He reviewed the responses, how he organized his document, and then opened the floor for discussion. Comments from the committee included moving the standard from satisfactory instead of watering it down, concern for faculty hired at the last minute and how they would receive training, department policy should decide whether instructors teaching web classes need training, giving late hires time to complete the training, and providing a course set-up for online instruction. It was also suggested offering Canvas trainings throughout the year and recruiting part-time faculty to take the trainings so they will be ready if they are assigned an online course. A self-paced Canvas 1,2,3 course was suggested. Jimmy noted it hasn't been successful in the past. Jimmy also offers trainings on Saturdays to accommodate busy schedules.

James asked do we want to recommend this to be a college-level standard or decided upon in each department. He also asked if they want to make this a requirement of part-time faculty as well.

After much discussion, the committee likes the idea of making this a college-level requirement with department-level policies that could be incorporated to suit each department. A committee member also suggested to wait and see how the Faculty Senate votes at today's meeting. James will continue to compile the committee's input and this will be discussed at the next meeting.

The survey also revealed that faculty were half for and half against requiring Canvas 1, 2, 3 training. Committee members noted they learn something new every time they take the training, Canvas is always upgrading features such as quizzes

and discussions, faculty should be treated like professionals, and a faculty member noted they learned how to better use Canvas after the training even though they thought they were proficient. The committee also wondered if there were trainings beyond Canvas 1,2,3 that were not so basic. Jimmy Roque noted they offer specific trainings on various areas of Canvas that would satisfy Standard 1.2. It was suggested to have WebCollege offer a training that encompasses just the updates. The committee will continue this discussion at December's meeting.

Observation of Online Teaching Effectiveness Form

The committee did not get to this agenda item at today's meeting.

Meeting adjourned: 12:00 p.m.

Next Meeting: December 10, 2021 at 11 a.m.