



MEETING MINUTES MAY 11, 2023

10:30 – 12:00 p.m. Virtual Meeting - Zoom

Meeting called to order: 10:35 a.m.

In attendance: Ben Davis (Chair), Felipe Gutierrez De Alba, Ashlyn Herold, Kate Kirkpatrick, Staci Miller, Conrad Wong

Absent: Tommie Guy, Leslie Jia, Jim New, Juana Reynoza-Gomez, Lora Robb, Micaela Rubalcava

Guests: YeVonne Allen, Amber Anaya, Katie Paul, Lana Reeves

Approval April 21, 2023 Meeting Minutes

Staci Miller moved and Ben Davis seconded to approve the April 21, 2023 Administrative Faculty Committee Minutes. The committee approved the minutes.

2023 Low Staffing / Energy Savings Model

The committee discussed the lack of communication to employees, child care arrangements, and feeling forced to use annual leave or work later hours. The committee would like to pursue a survey of Administrative Faculty in the Fall to find out how it went for them.

Salary Advancement Policy for Administrative Faculty

The policy is headed to tomorrow's Faculty Senate Meeting.

Ben also discussed communicating to administrative faculty following Faculty Senate Meetings and the Administrative Faculty Chair joining the Executive Board. The Executive Board supports having the Administrative Faculty Chair join. The compensation for the AF Chair will need to be worked out and a Faculty Senate Bylaw amendment will need to be made.

The Administrative Faculty Chair could negotiate with their supervisor for 3 hours per week of release time or a 1-credit increase (YeVonne's formula). It is also recommended to have the Administrative Faculty Chair included in the NFA contract.

Campus News

Staci Miller presented the Academic Advising Tier Proposal which would create three tiers of academic counselors, increase appointments, centralize coordinating tasks, reduce turnover, and not require more support staffing.

At-Large voting is open. Please vote if you have not already.

New Business

Ben, Staci, and Felipe have been accepted into the Leadership Fellows Program. This will be a good opportunity for them and they will be a great representation of Administrative Faculty.

Adjournment: 11:36 a.m.

Next meeting Fall 2023