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# MEETING MINUTES JAN. 20, 2023

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Meeting called to order: 9:01 a.m.

**In attendance:** Sam Byington, Cheryl Cardoza, Felix Danger, Jinger Doe (Chair), Maggie Eirenschmalz, Katie Evans, Pamela Flynn, Dan Loranz, Jon Lau, Olga Mesina, Jennifer Pierce, Sharif Rumjahn, Jennifer Salisbury, Kristin Temme, Stephanie Walden, Rori Wilkis

**Absent:** Melissa Deadmond

**Guests:** Amber Anaya

## Old Business

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**Approval of November 18, 2022 Minutes:** The minutes were approved via email.

**SLO Website Review:** Jinger is getting the comments together for discussion at the March meeting.

**Syllabus Template:** Jinger has added information received to the template and is receiving some input. Work on the template will begin again shortly.

**Critical Thinking and Information Literacy GELO:** The Critical Thinking and Information Literacy GELOs are at the CRC step.

## New Business

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**FS Bylaw Review:** The committee reviewed its charges at the request of the Faculty Senate Executive Board. Each charge was reviewed and the following change was made. Cheryl Cardoza moved and Olga Mesina Seconded to approve the change to charge eight and the addition of charge nine. The committee approved the motion.

1. Charges:
2. Review and/or recommend policies on academic standards such as, grading, course or semester forgiveness, academic dishonesty, student retention, persistence, and completion.
3. Review and/or recommend the academic and summer school calendars
4. Support and represent faculty with assessing existing courses, disciplines, and programs.
5. Provide policy guidance on course, discipline, and program level student learning outcomes and assessment issues.
6. Establish and/or review the evaluation process for the Program Unit Review in conjunction with the Associate Dean of Assessment.
7. Evaluate Program Unit Reviews in conjunction with the Associate Dean of Assessment.
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9. Evaluate course, discipline, and program level assessment processes, and make recommendations as needed.
10. ~~Establish processes for the assessment of general education and diversity courses, and conduct regular assessments.~~ Conduct regular reviews of General Education Learning Outcomes at the institutional level.
11. Establish General Education Learning Outcomes and rubrics and review those on a regular basis for possible revisions.
12. Communicate with the Associate Dean of Assessment and Planning in order to coordinate assessment issues.

13. Review and make recommendations on other topics as assigned by the Faculty Senate Chair, the Faculty Senate Executive Board, or the Faculty Senate Body.

**Formation of ad hoc committee for the Communications GELO review and revisions:** Cheryl volunteered to chair this ad hoc. Other members are Rick Bullis, Felix Danger, Maggie Eirenschmalz, Jon Lau, Dustin Moore and Kristin Temme.

**Ad hoc committee to increase assessment at the program level:** Jinger, Sharif, Rori, and Dan will be on this committee. Jinger will reach out to CRC to get more members.

**Look ahead to PURs:** Jinger shared the schedule with the committee.

Next meeting: February 10, 2023

Meeting adjourned: 10:16 a.m.