
MEETING MINUTES NOV. 19, 2021

Meeting called to order: 9:00 a.m.

In attendance: Sam Byington, Cheryl Cardoza, Melissa Deadmond, Jinger Doe (Chair), John Fitzsimmons, Archana Kumar, Dan Loranz, Olga Mesina, Jennifer Pierce, Jon Reddick-Lau, Sharif Rumjahn, Josh Shinn

Absent: Jennifer Salisbury, Luna Schemmer, Stephanie Walden

Guests: Amber Anaya

PUR evaluation schedule/teams:

Physical Sciences Team: Dan Loranz, Cheryl Cardoza, Jen Pierce, Jennifer Salisbury, Stephanie Walden, Jon Reddick-Lau, Melissa Deadmond, and Jinger Doe.

Non-Physical Sciences Team: Josh Shinn, Sam Byington, Olga Mesina, John Fitzsimons, Sharif Rumjahn, Archana Kumar, Melissa Deadmond, and Jinger Doe.

PUR Schedule

~~9/10/21: Chemistry and Geo Science~~

~~11/5/21: Computer Science PUR wrap-up & Paralegal/Law~~

~~9/24/21: PEX~~

~~10/8/21: Environmental Science and Computer Science
(Computer Science may be pushed back)~~

11/19/21: Diversity discussion (first portion of meeting) and catch up on PURs if needed

~~10/22/21: Construction Design and Paralegal/Law~~

Approval of Minutes

Cheryl Cardoza moved and Sharif Rumjahn seconded to approve the committee minutes for August 27, September 10, September 24, October 8, October 22, and November 5, 2021.

Cheryl Cardoza moved to amend and Sharif Rumjahn seconded to approve the committee minutes with the following edits: have the minutes reflect which PURs were completed and omit the detailed PUR rubric information on each set of minutes, Dan Loranz was added as present to the September 10, 2021 minutes, Jinger Doe and Melissa Deadmond were added to each team, and Jennifer Salisbury was added to the Physical Sciences PUR team. The committee approved the minutes and amendment.

Amber will send out the minutes to the committee to view prior to publishing on the website.

Old Business

Academic Dishonesty Policy: The policy and regulation were approved by the Planning Council.

Diversity taskforce proposed GELOs: Jon Reddick-Lau introduced the GELOs for the committee's review. These will go to the Curriculum Review Committee. There was some discussion on why there was not an analysis spectrum of Bloom's Taxonomy done. Jon noted analysis comes at higher-level courses. Many courses are 200-level and suggest a GELO to analyze which could be weaved into GELO #4.

Cheryl Cardoza moved and Olga Mesina seconded to recommend to the Diversity Taskforce to evaluate GELO #4 to change the wording from "demonstrate..." to "analyze the physical, institutional, social, and cultural barriers." The motion passed.

Chair Jinger Doe will arrange an email vote with the committee.

New Business

eLumen SLO wording revisions: The current wording for SLO scoring are "Exemplary", "Proficient", "Marginal", and "Unacceptable" The suggested changes are: "Exceeds Expectations", "Meets Expectations", "Approaching Expectations", "Does Not Meet Expectations". The committee discussed the pros and cons of the new wording and wondered if the departments know they may update the descriptions. Melissa Deadmond will work to advertise this to the departments. Sam Byington shared what was created at the Edison Campus with customized language for welding and machining courses. The committee further discussed how to let faculty know they can make changes. Chair Jinger Doe will send the proposed wording and grid to department chairs to take to their departments. This will go on the next ASA agenda under old business.

GELO assessment schedule: Information Literacy will be worked on in the Spring Semester. A taskforce will be formed. Volunteers so far are Josh Shinn, Cheryl Cardoza, Jinger Doe, Melissa Deadmond, and Sharif Rumjahn. Jinger will do an email request for volunteers and a chair will be appointed when the taskforce is formed. It was mentioned to add finding sources as a task for Information Literacy GELOs.

GELO rubrics: A taskforce will be formed to create the Quantitative Reasoning Rubric in the Spring. It was suggested to review learning outcomes that are not used and find out why. With individual courses, other outcomes will be suggested over the easier outcomes which are frequently chosen. It was noted to keep faculty as the driver and find out why some outcomes are not being used.

Accreditation site visit dates: The accreditors will visit the campus October 12-14, 2022. They may want to discuss standards with the ASA Committee. Melissa sent the 7-year report to the commission. The report is distributed to the evaluation team. The accreditors ask Melissa for meetings with various campus groups. Three forums will take place.

PUR Dashboard Data Updates: The committee will divide the upcoming PURS and will return to Spring submissions. The dashboard is tabled until the Spring Semester. Chair Jinger Doe requested the committee review the existing dashboard and start thinking about ways to update it.

Other new business: Sam Byington announced a need for a volunteer from Dandini to be on a search committee. John Fitzsimmons and Jinger Doe volunteered.

Next meeting: January 21, 2022

Meeting adjourned: 10:56 a.m.