



MEETING MINUTES SEPT. 3, 2021

10-11:30 a.m. via Zoom

Meeting called to order: 10 a.m.

In attendance: Lenaya Andersen, Susan Bluhm, Gwen Clancy, Ed Corbett, Patricia Cullinan, Nancy Dibble, Maddie Dolan, Kurt Ehlers, Nancy Faires, Heather Haddox, Karla Henriksen, Sarah Jacobsen, Emily King, Kerry Kuster, Jonathan Lam, Rob Lively, Heather Lupkey, Edwin Lyngar, Pat Miller (Chair), Amanda Williams

Absent: Donna Kamen

Approval of May 14, 2021 Minutes

The date and member attendance were corrected on the May 14, 2021 Part-Time Faculty Committee Minutes.

Edwin Lyngar moved and Heather Lupkey seconded to approve the May 14, 2021 Part-Time Faculty Committee Minutes. The committee approved the minutes as amended.

Issues to Discuss

Part-Time Survey – Pat mentioned the survey done by this committee and a second survey that was done, but was not sure what survey it was. Heather noted we need to synthesize the data in the current survey and present it to the Cabinet. Edwin asked the committee what do we want to do with the results of the survey. Items Edwin mentioned were a part-time path to a full-time path and research.

Planning Council Update – Gwen Clancy came in during a class break to say hello to the committee and that there is a seat to fill in the Planning Council. Please volunteer if you are interested. It is a good way to get to know the administration and participate in institutional planning. Sarah provided Gwen's update from the last Planning Council meeting which circled around COVID issues and the bus strike which ended prior to classes starting. TMCC's route was not impacted.

Meeting Format: Pat asked how the committee would like to continue to meet. A committee member suggested to follow the Faculty Senate and adjust as things change. The committee can also do a hybrid when in-person meetings resume.

It was moved by Nancy Dibble and seconded by Edwin Lyngar to continue meetings in the same format as Faculty Senate. The committee approved the motion.

PTF Senators Update – Heather Haddox: There are two seats to be elected to the Faculty Senate. You can self-nominate or nominate another if you are interested. An email request for nominations will be sent. It was discussed whether all academic faculty could be included as nominees to run for Part-Time Faculty Senator.

Professional Development Update: Pat asked the committee for input from Fall Kick Off, mentioned the Quality Matters training, and many of the WebCollege offerings. She encouraged any part-time faculty to take the courses. A stipend is available upon completion of Quality Matters.

Heather Lupkey agrees the Quality Matters workshop is worth the work to complete it. Edwin suggested the ACUE course should be opened up to the part-time faculty. Both he and Heather Haddox took the ACUE course and found it helpful.

New Business:

Edwin suggested a mentoring program for part-time faculty. Pat will put on the agenda for the next meeting along with attending professional development workshops, and establishing a sense of community amongst all part-time faculty.

Sarah mentioned a Part-time directory could be added on Canvas or a faculty webpage.

NSHE has expanded the Teaching Award for the Nevada Regents' Teaching Award from two awards to four awards to include tenure and non-tenured faculty at each institution type. The NSHE faculty with distinguished records in teaching who are providing outstanding instruction and support for students should be eligible for recognition by the Board regardless of tenure status.

Meeting adjourned: 10:56 a.m.

Next Meeting: October 8, 2021 at 10-11:30 a.m.