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# MEETING MINUTES - APRIL 17, 2023

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**In Attendance:** Amy Cavanaugh, Cecilia Vigil, Cheryl Jones, Barb Evans, Tina May, Crista Jorgensen, Cynthia Pierrott, Amy Williams, Geoff Hawkins, Melissa Deadmond, Gwen Clancy, Elena Bubnova, Dr. Karin Hilgersom, Gretchen Sawyer, Dr. Jeffrey Alexander, Thomas Kearns, Estella Levario Gutierrez, Yevonne Allen, Juana Reynoza-Gomez, Staci Miller, Anne Flesher, Ron Marston, Molly Maynard, Yuli Chavez, Kofi Poku, Chanikan Buntha

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## Strategic Master Plan Review – Dr. Melissa Deadmond

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Melissa has begun collecting Key Performance Indicators (KPI's) feedback from all departments to inform future decisions or actions. Some KPI's have perpetual increases that will eventually plateau, so we should think about setting benchmarks. The KPI's Melissa asked for input were: 1.3, 2.4, 5.1, 5.3, 7.4, and 11.1. It was suggested that we use the mean of two similar colleges in the region to help establish our aspirational metrics, like graduation or retention.

In regards to KPI 5.3, YeVonne recommends the wording to read: completion of in the current semester following counseling.

Questions were raised around KPIs with arbitrary increases (i.e., 2%). It was emphasized that when accreditors and Board of Regents visit the college, they are concerned about improvements in completion rates so it needs to be a continued focus. However, we need to also take into account that college enrollment has gone down, but certificate completions have risen.

KPI 8.1 was discussed regarding students gaining experiential learning opportunities. One example of experiential learning would be a DRI tour for students. Melissa responded that this KPI is difficult to capture, but the experience gained by students in different areas, like research labs, can be very valuable. President Hilgersom recommends more department chairs on the Planning Council. In addition, President Hilgersom would like for department chairs to send in examples of experimental learning so we can begin tracking the data.

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## Summer Energy Savings Adjusted Work Schedule Agreement – Kim Studebaker

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Human Resources has created a document for individuals to complete for the low staffing model schedule. Concerns about individual schedules were brought up and it was determined that this body will approve the policy and the supervisors will determine the individual schedules, but there needs to be clear justification that honors the intention of the Planning Council. Policy was passed, motion made by Cecilia Vigil and second Thomas Kearns, motion passed. Molly abstained.

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## Committee Updates

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### Academic and Student Services Committee – Dr. Jeff Alexander and Estella Gutierrez

Cross campus collaboration, including ideas of successes, will occur and Dr. Deadmond will be helping with data analysis. A potential grant task force may be created and an update for the Leadership Fellows Program was provided; the finalists have been selected.

### Diversity Committee – Juana Reynoza-Gomez

Juana shared that on May 2<sup>nd</sup> from 3-5pm, the Unity Celebration will take place in Red Mountain, Student Center; there are 42 RSVPs thus far. Another SafeZone training is planned for May 21st. On April 27<sup>th</sup>, the Theater department will host the

playwright for: *That Day in Tucson* by Guillermo Reyes. Go see the play! The Foster College Success event was held April 5<sup>th</sup> and had 29 attendees.

Sustainability Committee – Cecilia discussed sustainable methods to get to work, like riding a bike or carpooling. She extended an invite for all to join the Earth Day festivities at the Pollinator Garden.

#### **Enrollment Management Committee – Yuli Chavez Camarena & Anne Flesher**

Awaiting the secret shopper project results.

#### **Health and Wellness Committee – Geoffrey Hawkins**

Geoff shared that the website is close to launching. A sexual assault workshop, in collaboration with Washoe County Health District, is moving forward. The committee's Tough Mudder run is still being planned. A proposed project, in conjunction with the National Fitness Campaign and Renown Health is in the works.

#### **Student Government Association – Chanikan Buntha**

SGA reports their elections have just ended and the results will be tallied and shared soon. SGA will be collaborating with Marketing and Communications to shoot videos around campus. Last week, they completed the blood drive.

#### **Classified Council – Tina May**

Tina reports Classified Council's Easter egg hunt went extremely well. Twenty-six children were in attendance.

#### **Faculty Senate – Dr. Amy Cavanaugh**

The salary advancement policy has been referred to the Salary Budget and Benefits Committee (SBBC) for further study.

The 2026-2027 academic calendar was approved.

A policy regarding online class access was approved and would establish that anyone entering an online class, either for observation of online teaching or in response to concerns, would be able to do so with course level access. Faculty Senate is working with Gretchen and Kiah to get the policy prepared for the first read at the next Planning Council meeting.

A new information literacy rubric was approved.

A resolution passed to allow digital tenure binders.

Travel funding was awarded to ten faculty. The VPAA provided additional funding so all travel requests submitted would be fully funded. SBBC passed a resolution, and urged restoration of Faculty Senate travel funding to the pre-pandemic level of \$10,000 per year, as well as the restoration and increase of travel funding to academic departments in acknowledgement of inflation of travel costs.

Bylaw changes to update the requirements of the senate chair and exec board members, limit the eligibility those who can run for chair to faculty with ongoing employment contracts, and establish the Faculty Evaluations Committee as dictated by the new NFA contract were discussed

Resolution in support of an un-moderated, opt-in, faculty only listserv was passed (5 yay, 2 nay, 13 abstention)

## **New Agenda Items**

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