
MEETING MINUTES SEPT. 16, 2022

10-11:30 a.m. via Zoom

Meeting called to order: 10:00 a.m.

In attendance: Gwen Clancy, Patricia Cullinan, Cara Dopf, Nancy Faires, John Kemp, Kerry Kuster, Megan Lahti, Jonathan Lam, Heather Lupkey, Pat Miller (Chair), Gwen Raubolt, Brandy Scarnati, Josh Shinn, Gus Stuart, Jeff Whitesides

Guests: Melissa Deadmond, Matt Leathen

Approval of May 13, 2022 Minutes

Jeff Whitesides moved and Josh Shinn seconded the May 13, 2022 Part-Time Faculty Committee Minutes. The committee approved the minutes.

Old Business

Part-Time Senators: The committee discussed Amanda Williams departure and were sorry to lose her as a Part-Time Senator. Cara Dopf was elected as the new Part-Time Faculty Senator to join Gus Stuart. Gus reintroduced himself and discussed items he would like to complete as senator such as increased participation of the part-time faculty members and robust future elections. Cara introduced herself. She teaches in the entrepreneurship department. Cara's goals are to hear out all of the issues from part-time faculty members, working with Gus to focus on the most important issues, and to get good participation from all part-time faculty. Pat mentioned she would like to participate as a team.

Planning Council: Gwen Clancy is a member on the Planning Council and there is another seat open. Please let Gwen Clancy or Pat know if you would like to join. The meeting time is difficult for many instructors who are teaching in the mornings. Pat suggested to have a small pool of folks who could attend. Gwen Clancy said she would find out if that could be done.

Part-Time Survey: Gus suggested running the survey again since it was completed long ago. Pat noted the survey was a large project. Gus' concern was the data being out of date. Gwen Clancy mentioned some items from the survey have seen movement. Pat asked to hold on this item for the moment.

Part-Time Faculty of the Month: There has been little participation during the awarding and nominating. The award singles out one person out of 543 part-time faculty. Everyone is working above and beyond. Gwen Clancy suggests some sort of revamping of the award and that this is a bigger conversation. It was suggested tabling this item and putting this on the agenda for the next meeting.

Accreditation Process – Melissa Deadmond

Melissa Deadmond provided links to her presentation, Year 7 Accreditation Report and Evaluator Findings, and the Northwest Commission of Colleges and Universities (NWCCU) Standards:

- Presentation: https://docs.google.com/presentation/d/1ZmyTka5_2bUz-ILssX2CxcvCMuGgxFHj/edit#slide=id.gcbfe97a632_0_8
- Year 7 accreditation report (and others) + evaluators findings: <https://www.tmcc.edu/accreditation/accreditation-reports>
- NWCCU Standards <https://nwccu.org/accreditation/standards-policies/standards/>

The accreditation site visit will be October 12-14, 2022. This is a 7-year cycle which ends with the accreditor's visit and reaffirmation. The final accreditation report is now being reviewed by the accreditors. Accreditation provides TMCC general assurance of quality to students, allows TMCC Title IV eligibility to grant federal financial aid, provides continuous improvement of the institution, and a positive public perception. Melissa mentioned the TMCC Accreditation Committee would like to get more members if anyone is interested. She also provided a detailed schedule of what the accreditors will be doing while on campus. The accreditors will hold forums for faculty, staff, and students. Campus constituency groups will also meet with the accreditors. Melissa should have the schedule finalized soon. Melissa expertly fielded questions from the committee and reminded everyone who attends to be honest and to show up and be heard by the evaluators.

New Business

TMCC Foundation: Gwen Clancy mentioned donating to the TMCC Foundation.

Letters to request pay raise: This was tabled for the October meeting.

Meeting adjourned: 11:30 a.m.

Next Meeting: October 7, 2022 at 10:00 a.m.