



# MEETING MINUTES FEB. 11, 2022

10-11:30 a.m. via Zoom

**Meeting called to order:** 10 a.m.

**In attendance:** Gwen Clancy, Ed Corbett, Patricia Cullinan, Nick Di Meo, Maddie Dolan, Kurt Ehlers, Nancy Faires, Heather Haddox, Kerry Kuster, Jonathan Lam, Heather Lupkey, Edwin Lyngar, Pat Miller (Chair), Misty Kinser, Gwen Raubolt, Jeff Whitesides, Amanda Williams

**Guests:** Rebecca Eckland, Brandy Scarnati

**Absent:** Lenaya Andersen, Susan Bluhm, Nancy Dibble, Karla Henriksen, Donna Kamen, Emily King, Rob Lively, Elisabeth Morgan

## Approval of October 8, 2021 Minutes

*Nancy Faires moved and Maddie Dolan seconded to approve the October 8, 2021 Part-Time Faculty Committee Minutes. The committee approved the minutes as amended.*

*The December meeting did not occur due to a technology glitch.*

## Issues to Discuss

**Part-Time Faculty Newsletter – Gwen Raubolt:** A newsletter was sent out in the Fall and had a low open rate. Gwen asked the committee what they would like to see in the newsletter. It was noted it would be helpful for all members of the committee to receive the newsletter. Some of the committee members are full-time faculty. The committee discussed possibly casting a wider net of recipients for the newsletter and to have the full-time faculty share any news that affects all faculty with Gwen. The committee also asked who received the newsletter and who was on the distribution list.

**Faculty Senate Update:** Heather provided a brief update of the December 2021 Faculty Senate Meeting. 3

**COVID-19 Update:** Masks are no longer required. An email was sent to all mailboxes.

**Part-Time Senators Election for Fall 2022:** An election will be held late Spring to elect the Senators for Fall. The committee voted to do Spring elections.

**Survey Update – Heather Haddox:** Heather shared an overview from the part-time faculty survey. The survey results were shared with the VPAA. Some of the top issues were FTE restrictions and compensation for meetings and prep time. The survey had a good response rate. Heather also noted the different reasons why faculty teach part-time; such as personal enrichment and a desire to go to full-time instruction. Other issues noted were the need for health benefits, improved compensation, and establishing a pathway from part-time to full-time employment. There is desire to present this to the Planning Council and Faculty Senate. Pat also suggested using this information to advance issues for the Part-Time Faculty.

**Planning Council Update-Gwen Clancy:** There is an open seat on the Planning Council. The Planning Council is starting to discuss envisioning and Gwen suggests having more of a voice in Planning Council. Gwen will investigate how to do that.

## Part-Time Faculty Feature Series – Rebecca Eckland, Marketing and Communications

Rebecca joined the meeting today to discuss showcasing the Part-Time Faculty. Rebecca asked for ideas on how to feature and find part-time faculty. Gwen Raubolt offered to help Rebecca with finding faculty. Suggestions made were to include a video, featuring a part-time faculty in each department, featuring the part-time instructor of the month, and featuring new part-time faculty which would also bring attention to the programs where they teach.

**New Business:** Gwen Raubolt asked the committee for input on what day would work for an in-person Part-Time Faculty Recognition evening event: April 29, May 6, or May 13. The committee liked May 13.

**Meeting adjourned:** 11:36 a.m.

**Next Meeting:** Mar. 11, 2022 at 10-11:30 a.m.