



MEETING MINUTES FEB. 23, 2024

10-11:30 a.m. via Zoom

Meeting called to order: 10:02 a.m.

In attendance: Lenaya Andersen, Kurt Ehlers, Laurel Harrison, Rob Lively, Lars Jensen, Casey Machen, Linda McGillicuddy, Jim New, Jeff Olsen, Cecilia Vigil, Karen Wikander (Chair), Itzel Woolpert

Absent: Tom Cardoza, Andy Hughes, Kofi Poku, Chris Westin

Guests: Amber Anaya

Approve Minutes from January 26, 2024

Cecilia Vigil moved and Linda McGillicuddy seconded to approve the January 26, 2024 Professional Standards Committee Minutes. The committee approved the minutes.

New Business

Dr. Johnson-Olin's statement: Karen showed a clean copy of the statement and the committee discussed whether there is still a need to make a public statement. The committee reviewed the feedback received and made appropriate changes to the statement while also honoring the intent of the statement.

Jim New moved and Laurel Hutchinson seconded to approve the revised statement. The committee approved the motion.

TMCC Faculty Senate values the principles and practices of shared governance, diversity, academic freedom, and faculty's right to teach the content needed, so that our students not only have the skills they need for the workforce, but also to function in society with integrity and ethics throughout their lives. Contrary to the principles espoused by the James G. Martin Center for Academic Renewal, TMCC Faculty Senate values Academic Freedom and did not welcome or support the Martin Center workshop for the Board of Regents in October of 2023.

Old Business

Annual plan and tenure forms for librarians:

- **Annual Performance Evaluation form**

Karen displayed the Annual Performance Evaluation form and reviewed the proposed changes with the committee.

Motion: Lenaya Andersen moved and Laurel Harrison Seconded to approve the Annual Performance Evaluation for Librarians. The committee approved the motion.

- **Observation of Library Instruction form**

Karen displayed the Observation of Library Instruction form and reviewed the proposed changes with the committee.

Motion: Lenaya Andersen moved and Linda McGillicuddy seconded to approve the Observation of Library Instruction form. The committee approved the motion.

- **Summary of Tenure Related Activities**

Karen displayed the Summary of Tenure Related Activities and reviewed the proposed changes with the committee.

Motion: Laurel Harrison moved and Cecilia Vigil seconded to approve the Summary of Tenure Related Activities. The committee approved the motion.

New Business

Evaluation tools used for administrator evaluations was brought up. Karen will discuss with the Executive Board.

The VPAA's Guidelines for Dean's Rubric was discussed. It was suggested to generate a rubric with guidelines. It was also suggested the need for a better Student Course Evaluation form is needed first. This will come to the next Professional Standards Committee meeting.

A suggestion for a future agenda item: to have an onboarding/training for Department Chairs.

Next Meeting

The committee will discuss the rubric document and student evaluations.

Meeting adjourned: 11:14 a.m.

Next Meeting: 10-11:30 a.m., March 29, 2024 via Zoom