



MEETING MINUTES FEB. 2, 2024

9-11 a.m. via Zoom

Meeting called to order: 9:00 a.m.

In attendance: Tami Allred, Grecia Anaya-Arevalo, Dan Bouweraerts, Lisa Buehler, Gabriel Chavez, Jeremy Coggin, Melissa Deadmond, Katie Evans, Jeff Hutchinson, Leslie Jia, Shane Johnson, Katie Kolbet (Chair), Shari Mathiesen, Molly Maynard, Jeffrey Metcalf, Staci Miller, Geoff Peck, Jennifer Pierce, Roger Putnam, Shani Ramirez, Courtney Schachter, Jenny Taufa

Absent: Donna Clifford, Tara Connolly (Proxy: Staci Miller), Brandon Goehring (Proxy: Shani Ramirez), Jen Griffin, Stephanie Mead

Guest: Amber Anaya, Jeff Olsen, Lars Jensen, Jason Pinto-Maldonado

CRC meeting called to order: 9:00 a.m.

Approval of minutes from December 1, 2023

Motion: Dan Bouweraerts

Second: Staci Miller

Approval: Motion passed unanimously

Consent items:

Courses – Deletions, Proposals, & Revisions

Revisions

- LGM 410: Finance and Budgeting

Programs – Deletions, Proposals, and Revisions

- 153: AA, Hospitality and Tourism Management
- 173: AA, BS Dental Hygiene

Motion: Jeremy Coggin

Second: Tami Allred

Motion passed unanimously

Non-consent items:

Courses – Deletions, Proposals, & Revisions

Deactivations

- COM 217: Argumentation and Debate

Motion: Dan Bouweraerts

Second: Gabriel Chavez

Motion passed unanimously

Revisions

- BIOL 223: Human Anatomy and Physiology I
- BIOL 224: Human Anatomy and Physiology II

Motion: Tami Allred

Second: Jennifer Pierce

Motion passed unanimously

Programs – Deletions, Proposals, and Revisions

Program Revisions

- MATH 26: Learning Support for MATH 126/126E

Motion: Katie Evans

Second: Tami Allred

A committee member noted the word “may” is confusing and non-specific. It was suggested to replace “may” with “will be required”. It was also suggested to list a score needed or to reference the scoring website. Katie noted this course is being considered for the 25-26 catalog at this time.

It was also noted if there are placement exams needed it has to be published in the prerequisite, so the student knows to take the placement test. The catalog is the document that guides advising when meeting with students.

Motion to amend wording from “may” to “is”:

Motion: Katie Evans

Second: Lisa Buehler

Motion passed

The committee returned to the original motion and noted this is a late submission and will go to the 25-26 Catalog.

Vote on original motion: The committee voted on the original motion, as amended. The motion passed.

- NURS 330: Biostatistics for Nursing

Motion: Lisa Buehler

Second: Dan Bouweraerts

Motion passed

- 83: AS, Nursing

Motion: Gabriel Chavez

Second: Courtney Schachter

Motion passed

Deactivations

- 207: Skills Certificate, AutoCADD Architectural Drafting

Motion: Lisa Buehler

Second: Tami Allred

Motion passed

New Programs

- 267: AS, Geology

Motion: Staci Miller

Second: Tami Allred

Motion passed

Program Change

- 166: AA Communication Studies

Motion: Lisa Buehler

Second: Tami Allred

Motion passed

Course and degree revisions with no CRC action required

Catalog clean-up of capitalization and references to courses no longer taught at TMCC continues.

Nominations for next CRC chair

Please send Amber Anaya any nominations for the next CRC Chair. Voting will occur at the March meeting.

The next meeting is March 8, 2024

Meeting Adjourned: 9:43 a.m.