



MINUTES NOV. 19. 2021

10:30 – 12:00 p.m. Virtual Meeting - Zoom

Meeting called to order: 10:30 a.m.

In attendance: Johanna Bell, Ben Davis, Maggie Eirenschmalz, Tommie Guy, Jennifer Hock, Leslie Jia, Kate Kirkpatrick, Staci Miller, Ashlyn Moreno (Chair), Keegan Phillips, Micaela Rubalcava, Jack Sato, Nicole Shimabuku, Barb Walden

Absent: Michael Dalton, Felipe Gutierrez De Alba, Thomas Kearns, Miguel Martinez, Brandi Scarnati, Nicole Scollard, Sidney Sullivan (Proxy: Nicole Shimabuku)

Guests: Amber Anaya

Approval of 10/15/21 Meeting Minutes

Motion: Staci Miller

Second: Jennifer Hock

Merit Awards, Resolution on Timeline

The committee reviewed three options for the evaluation period for this first round of merit: either the 12 months that precede the due date for evaluations; January 1 to December 31; or, July 1 to December 31. The committee wondered if the evaluation is due May 1, does it capture everything? A suggestion was to add to next year’s evaluation any activities that were after the submittal date. The committee also discussed if the resolution is needed and what the committee needs to do to make sure folks are eligible for merit. HR is still finalizing the process. The committee ultimately agreed to wait for official due dates and advocate for all supervisors to get the evaluations completed.

Administrative Faculty Committee – Faculty Senate Executive Board

Ashlyn has started the conversation with Senate Chair Virginia. There are two options: no compensation, but will be a part of the conversation, or with compensation, and it will need to enter into NFA Contract negotiations. Chair Ashlyn noted why this is important to the committee and major items the Executive Board does (set the Senate Agenda and participates in the Joint Executive Board). Ashlyn will ask YeVonne to attend a committee meeting so she can answer questions.

New Business

Leslie Jia shared a professional development that was done in Financial Aid for team building and collaboration using Psychological Safety Training and Brenne Brown’s works. If the Administrative Faculty were to offer a similar Professional Development, the PD team would take the information and cost estimates to the President.

Old Business

Annual Evaluations Update: Ashlyn will invite Marynia Giren-Navarro, Chair of Professional Standards to a committee meeting to share their process.

Committee Announcements

Micaela shared an upcoming workshop: Environmental Liberation Education Part I: Definitions which is on Friday, December 3 from 12-1:30 p.m.

Next Meeting December 17, 2021, 10:30-12 P.M. via Zoom

Adjournment: 11:54 a.m.