

ADA COMMITTEE MEETING NOTES

February 10, 2023

Members Present: Antony Futia, Thomas Kearns, Helen Scott, Eric Lopez, Ryan Schoenfeld, Dallin Crane, Patrick Scott

Guests: Tanner Sims, Anthony Coots, Anthony George Ritter

Review and approve minutes (Committee Action)

- The minutes were accepted and passed.

Discuss the ADA Committee's progress on this Year's 22-23 Goals

- Goal 1: Help encourage timeliness of turning in the Academic Department's Semester Book Adoptions to meet TMCC deadline dates to the Bookstore (Discussion)

Thomas Kearns reported that the ADA Committee, working with the bookstore manager Sherry Davis and Vice President of Academic Affairs Jeffery Alexander, moved book adoptions from 68% to 94% meeting the Bookstore deadline. Ms. Davis and Dr. Alexander accomplished this by promoting to faculty and departments the importance of the book adoption policies to students at TMCC. This became the primary catalyst to completing and successfully meeting this goal.

- Goal 2 and Goal 3: Create and complete an Emergency Evacuation Plan for employees with disabilities and Improve TMCC Accessible Purchasing Process (Discussion)

Anthony Coots and Tanner Sims, IT Programmers, addressed this topic in ADA Committee Member Bill Garand's stead. Mr. Coot and Mr. Sims reported that their department will not be able to complete ADA Committee Goals 2 and 3 of Create an Emergency Evacuation Plan for employees with disabilities and the Goal to Improve TMCC Accessible Purchasing Process until Fall 2023. Priority projects assigned to the IT Department Programmers caused this delay.

- Goal 4: Advertise ADA Committee Activities and encourage TMCC-wide ADA Accessibility Training (Discussion)

Thomas Kearns reported on the progress of this goal. As reported in the December meeting, he contacted the Professional Development Department and recommended a video training series based on creating accessible content. The project's name became "Accessibility in 7 minutes or less, FOR INCLUSIVITY'S SAKE!" Mr. Kearns reported that the program grew from the initial email introduction to presentations at other committee meetings, Department Meetings, Faculty Senate, the Professional Development Spring Week, and Fall Professional Development Week. Thomas reported this ADA Committee Goal as a continuing work, but it has successfully met its purpose.

- Goal 5: Help implement an accessibility checker for Canvas Courses (Discussion)

Thomas Kearns reported on the progress of this goal. He stated that in December, Sarah Krutz, Instructional Designer of the TMCC WebCollege, put in a Resource Allocation Process (RAP) Request for the UDOIT Cloud Accessibility Tool. The UDOIT tool was designed to scan Canvas courses to generate a report of accessibility issues. UDOIT also provides resources and repair suggestions in addressing the problems to meet accessibility standards. Thomas reported the RAP Request was granted, and UDOIT was scheduled to be installed as a part of an accessibility checker package to TMCC's Online Class Learning Management System Canvas. He concluded the report by stating that Goal 5 of the ADA Committee had been met and was successful.

New Business (Discussion)

- Student Guest Patrick Scott reported that as a powerchair user, he was having a problem gaining access to some of the restrooms on the second floor of the Sierra Building. ADA Committee Member Eric Lopez, TMCC Construction Project Coordinator, stated he would look into the issue and report back to the committee.

Other Items

- No Old Business
- Next Meeting Dates: By committee consensus, the group agreed to identify a future date in April for the next meeting via email exchange.

Meeting ended at 11:20 a.m.